



**WESTOVER CITY COUNCIL
MINUTES
August 1, 2023**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on August 1, 2023.

Call To Order

Mayor Riggins called the meeting to order.

Roll Call – Clerk Meacham

Upon roll call, Mayor declared a quorum present and the regular session opened for transaction of business.

In Attendance

Mayor: Larry Riggins

Councilmembers: Roberta Stamp, Wayne Jones, Dr. Jay Crisman and Annette Tyler.

Absent

Councilmembers: Susan Lane

Invocation

The invocation was given by Mayor Riggins.

Pledge of Allegiance

The Pledge was led by Mayor Riggins.

COMMUNICATIONS

The Westover Newsletter will be distributed this month and Mayor Riggins will be preparing an article for the Westover Newsletter and will be distributed this month.

Mayor Riggins gave an update on the 280 Sewer project and does not know the Engineering company that will be doing the Sewer bore. There will be a pre-construction meeting within the next ten days that Mayor Riggins will be attending along with Jerry South, Engineer and will obtain details whether traffic will need to be controlled.

READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING

The pre-meeting minutes of July 18, 2023 were presented for adoption.

A motion was made by Councilmember Roberta Stamp to adopt the pre-meeting minutes of July 18, 2023.

A second was made by Councilmember Dr. Jay Crisman to adopt.

The pre-meeting minutes of July 18, 2023 were adopted unanimously as presented.

The regular meeting minutes for July 18, 2023 were presented for adoption.

A motion was made by Councilmember Wayne Jones to adopt the regular meeting minutes for July 18, 2023.

A second was made by Councilmember Annette Tyler.

The July 18, 2023 regular meeting minutes were adopted unanimously as presented.

TREASURER'S REPORT

The 2023 June Year-To-Date Treasurer's report was distributed and discussed in detail in pre-meeting. Mayor Riggins asked for a motion from the Council.

A motion was made by Councilmember Dr. Crisman to adopt the 2023 June Year-to-Date Treasurer's report.

A second by Councilmember Wayne Jones.

The 2023 June Year-to-Date Treasurer's report were adopted unanimously.

The Bank Balances were distributed in the pre-meeting.

REPORTS OF STANDING COMMITTEES

A. BUSINESS DEVELOPMENT/PUBLIC SAFETY – Councilmember Susan Lane - Absent

Business Development – No Report

Public Safety – No Report

B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler

Education – The CAPZO recertification class will be held Saturday, August 5, 2023 from 8:30 a.m. – 12:00 Noon at City Hall.

Public Relations –

The Shelby County Chamber Luncheon will be held Thursday, August 3, from 11:30 a.m. – 1:00 p.m. at The Grand Hall in Columbiana. The speaker will be John Stewart, III, the University of Montevallo's 15th President.

The "Business After Hours" will be held Tuesday, August 8, 2023 from 5:30 p.m. – 7:00 p.m. at Plant in Calera.

The Quarterly Investment Reception will be held Tuesday, August 22, 2023 from 11:30 a.m. – 1:00 p.m. at the Chelsea Community Center.

Go & Grow Workshop: How to Grow A Successful Business will be held Thursday, August 24, 2023 from 11:30 a.m. – 1:00 p.m. at the Pelham Services Building.

C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler

Library – Continuing to process and organize books at this time.

Seniors – The Seniors continue to meet at Mt. Tabor Annex on Wednesdays from 10:00 a.m. – 1:00 p.m. Emily Reed was our guest speaker last week.

D. ANNEXATION AND ZONING – Councilmember Wayne Jones – No Report

E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman
Continue to be safe in the hot weather especially when working outside.

There are two health topics for the month of August.

Children’s Eye Health & Safety by the National Eye Institute
For more information: www.nei.nih.com/gov

National Breastfeeding Month – For more information: usbreastfeeding.org

F. SUBDIVISIONS & ECONOMIC DEVELOPMENT – Councilmember Roberta Stamp – No Report

REPORTS OF OFFICERS

Governmental Utilities Services Corporation - Councilmember Annette Tyler – No Report

Planning Commission – Chairman Randy Wiggins – Absent
Mayor Riggins serves on the Planning Commission as well as Councilmember Wayne Jones. Planning Commission is in the process of the continuation of amending the 280 overlay and as part of that we will have a Resolution on the recommendation of a Traffic Study with the City of Westover’s participation.

Attorney – Mr. William Justice – Absent
Mayor Riggins reported that Mr. William Justice, Attorney, will be semi-retiring and will only handle two municipalities which will be City of Westover and City of Wilsonville.

Board of Zoning – Jeff Muzer, Chairman – Absent
Councilmember Roberta Stamp reported the next Board of Zoning work session will be held Thursday, September 14, 2023.

Westover Fire Department - Chief Micah Woodley - Absent

Chief Woodley's report was distributed in pre-meeting. Mayor Riggins commended Chief Woodley who has spent a lot of time implementing our new City Hall and Fire Department phone system.

OLD BUSINESS - None

NEW BUSINESS

Mayor Riggins stated a Resolution has been received from the Planning Commission recommending the City of Westover enter into an agreement with the Birmingham Regional Planning Commission and Advance Planning Programming Logical Engineering (APPLE) for a Traffic Study for the U.S. 280 corridor within the limits of the City of Westover.

Our Engineer, Traffic Study Engineer and our Attorney recommend we have an approved ALDOT management plan ready so that when developers are ready, we'll know what ALDOT will approve. There are funds from the federal government which are 20% matching funds. The cost stated in the letter distributed in Council packet will be approximately \$60,000.00 being paid to the consultant company and 20% matching funds for a \$12,000.00 maximum amount from the City of Westover.

Councilmember Dr. Crisman asked Mayor Riggins about the timeframe and Mayor Riggins replied it would probably begin in October and take three to six months to do the report.

Mayor Riggins entertained a motion to ratify the Resolution from the Planning Commission.

A motion was made by Councilmember Roberta Stamp to ratify the Resolution from Planning Commissions for the Grant Match as recommended by the Planning Commission.

A second by Councilmember Annette Tyler.

The Resolution 2023-07-25-2081, a resolution of the Planning Commission recommending Funding of a Traffic Management Grant Match for U.S. 280.

READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC. - None

MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS - None

COMMENTS

Dr. Crisman commended the Council for attending the Westover Business Alliance.

Councilmember Roberta commented the Building Inspector permits were good this month.

Adjournment

A motion was made by Councilmember Roberta Stamp to adjourn.

A second was made by Councilmember Wayne Jones.

The motion to adjourn was passed unanimously.

The meeting was adjourned at 7:02 p.m.

Submitted by,

Larry Riggins, Mayor

Bonnie Meacham, City Clerk - Treasurer