



**WESTOVER CITY COUNCIL
MINUTES
July 18, 2023**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on July 18, 2023.

Call To Order

Mayor Riggins called the meeting to order.

Roll Call – Clerk Meacham

Upon roll call, Mayor declared a quorum present and the regular session opened for transaction of business.

In Attendance

Mayor: Larry Riggins

Councilmembers: Roberta Stamp, Wayne Jones, Dr. Jay Crisman and Annette Tyler.

Absent

Councilmember Susan Lane

Invocation

The invocation was given by Pastor Jared Cornutt, North Shelby Baptist Church.

Pledge of Allegiance

The Pledge was led by Mayor Riggins.

COMMUNICATIONS

Mayor Riggins introduced Josh Osborne, Shelby County Representative for the Shelby County Development Services.

Mr. Osborne reported on the Shelby County agreement with the Federal Department of Housing and Urban Development (HUD). He was requesting Westover's agreement to participate in the entitled Counties Program.

READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING

The pre-meeting minutes of July 5, 2023 were presented for adoption.

A motion was made by Councilmember Roberta Stamp to adopt the pre-meeting minutes of July 5, 2023.

A second was made by Councilmember Wayne Jones to adopt.

The pre-meeting minutes of July 5, 2023 were adopted unanimously as presented.

The regular meeting minutes for July 5, 2023 were presented for adoption.

A motion was made by Councilmember Wayne Jones.

A second was made by Councilmember Annette Tyler.

The July 5, 2023 regular meeting minutes were adopted unanimously as presented.

TREASURER'S REPORT

The 2023 June Year-To-Date Treasurer's report was distributed and discussed in detail in pre-meeting. Mayor Riggins will ask for a motion at our next Council meeting.

The Bank Balances were distributed in the pre-meeting. The Education Fund balance is incorrect due to Avenu placing the education deposits into the General Fund. Clerk Meacham will transfer these funds from General Fund to the Education Fund.

REPORTS OF STANDING COMMITTEES

A. BUSINESS DEVELOPMENT/PUBLIC SAFETY – Councilmember Susan Lane - Absent
Business Development – Councilmember Dr. Jay Crisman reported the Westover Business Alliance luncheon will be held Thursday, July 27, 2023 at Belle Farm from 12:00 Noon to 1:00 p.m. the doors will be open at 11:30 a.m. The Keynote speakers will be Head Football Coaches Lucas Weatherford from Vincent Middle High School and Todd Cassidy from Chelsea High School. The lunch menu will be a Taco Bar.

Public Safety – No Report

B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler

Education – The next CAPZO recertification class will be held Saturday, August 5, 2023 CAPZO Recertification 8:30 a.m. – 12:00 Noon at City Hall.

Public Relations – The Shelby County Chamber Community "Small Business Award Recipients Luncheon" will be held Wednesday, July 19, 2023 at the Pelham Civic Complex.

The Shelby County Coffee Net will be held Wednesday, July 26, 2023 from 8:30 a.m. – 9:30 a.m. at The Copper Train in Alabaster.

The Shelby County Chamber Luncheon will be held Thursday, August 3, from 11:30 a.m. – 1:00 p.m. at The Grand Hall in Columbiana. The speaker will be John Stewart, III, the University of Montevallo's 15th President.

- C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler
Library – Continuing to process books at this time.
Seniors – The Seniors will have a guest speaker, Emily Reid, Harrison Regional Library.
- D. ANNEXATION AND ZONING – Councilmember Wayne Jones – No Report
- E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman
During the extreme hot weather know the signs of heat-related illnesses and ways to respond. If you are sick and need medical attention please contact your healthcare provider for advice and shelter in place if you can. If you are experiencing a medical emergency call 9-1-1. For more information visit: <https://www.ready.gov/heat>
- F. SUBDIVISIONS & ECONOMIC DEVELOPMENT – Councilmember Roberta Stamp – No Report

REPORTS OF OFFICERS

Governmental Utilities Services Corporation - Councilmember Annette Tyler – No Report

Planning Commission – Chairman Randy Wiggins – Absent

Mayor Riggins reported the Planning Commission will meet Tuesday, July 25, 2023 and the U.S. 280 Overlay amendments will be discussed. The City Council previously passed a temporary suspension for mini storage on U.S. Highway 280 and this will expire October 2023 and will need to change from temporary to permanent.

Attorney – Mr. William Justice – Absent

Board of Zoning – Jeff Muzer, Chairman – Absent

Councilmember Roberta Stamp reported the next Board of Zoning work session will be held Thursday, September 14, 2023.

Westover Fire Department - Chief Micah Woodley - Absent

Chief Woodley sent a Fire Department report and was distributed in pre-meeting.

OLD BUSINESS - None

NEW BUSINESS

Mayor Riggins reported the City Hall new phones will be discussed at a training meeting this Friday, July 21, 2023 with Charter Spectrum.

Resolution #2023-07-18-2080 – Community Development Block Grant Entitlement Program Shelby County Urban County.

Bonnie Meacham, City Clerk, read Resolution #2023-07-18-2080 – Community Development Block Grant Entitlement Program Shelby County Urban County into the minutes.

Previously, Councilmember Wayne Jones asked if the City of Westover will be responsible for matching the dollar amount of any grants that will be distributed.

Josh Osborne, Shelby County Representative for the Shelby County Housing and Urban Development (HUD) responded it would be up to the Shelby County Policy Board to do a grant match and that it would be a minimal match, if Shelby County decides to participate. Being a member and participant, the City of Westover would have a voice in this situation.

A motion was made by Councilmember Annette Tyler to adopt Resolution #2023-07-18-2080 – Community Development Block Grant Entitlement Program Shelby County Urban County.

A second by Councilmember Wayne Jones.

The motion to adopt Resolution #2023-07-18-2080 – Community Development Block Grant Entitlement Program Shelby County Urban County was adopted unanimously.

Mayor Riggins reported there is an urgent need to replace gutters at Mt. Tabor Annex. Three contractors have been notified for quotes and THOB was the only contractor responding. A quote from THOB was presented in the amount of \$4699.90.

Mayor Riggins asked the Council for a motion to award THOB the contract to replace the gutters at the Mt. Tabor Annex with the tax amount of \$354.32 deducted on the quote.

A motion made by Councilmember Roberta Stamp to award the contract to THOB with the tax amount removed from the quote.

A second by Councilmember Annette Tyler.

The motion to award the contract to THOB to replace the gutters at the Mt. Tabor Annex building was approved unanimously.

READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC. - None

MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS - None

COMMENTS

Councilmember Dr. Crisman announced "Christmas in July" will be held at the WestRover Water Sports this Friday, July 21, 2023 through Sunday, July 23, 2023. Mo's Hawg House Food Truck will be there as well.

Adjournment

A motion was made by Councilmember Roberta Stamp to adjourn.

A second was made by Councilmember Annette Tyler.

The motion to adjourn was passed unanimously.

The meeting was adjourned at 7:15 p.m.

Submitted by,

Larry Riggins, Mayor

Bonnie Meacham, City Clerk - Treasurer