



**WESTOVER CITY COUNCIL  
MINUTES  
July 5, 2023**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on July 5, 2023.

**Call To Order**

Mayor Riggins called the meeting to order.

**Roll Call** – Clerk Meacham

Upon roll call, Mayor declared a quorum present and the regular session opened for transaction of business.

**In Attendance**

Mayor: Larry Riggins; Councilmembers: Roberta Stamp, Wayne Jones, Susan Lane, Dr. Jay Crisman and Annette Tyler.

**Absent**

None

**Invocation**

The invocation was given by Mayor Riggins.

**Pledge of Allegiance**

The Pledge was led by Mayor Riggins.

**COMMUNICATIONS**

Mayor Riggins received an Official notice from Erick Womack, Shelby County Community Development Program Specialist. Mr. Womack has been the Shelby County Census Leader since 2018 and after three years has received the results from the census and Shelby County reached a population of over 200,000 which qualifies Shelby County and all the municipalities to participate in the HUD Urban Communities. This gives Westover and Shelby County additional opportunities for grants from HUD for housing and improvements. It will allow citizens to qualify for lower interest rate mortgages and lower down payment mortgages.

The Shelby County Commission staff is excited for this opportunity and this will be an agenda item at the meeting Monday, July 10, 2023. The Shelby County Commission will have a Resolution to participate in the Urban Development Community as a County. The Resolution will be given to the City of Westover to consider at our next Council meeting. With this Resolution we will be repeating what we did two years ago, participating in the HUD Development and then we found out Shelby County did not qualify at that time.

## **READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

The pre-meeting minutes of June 20, 2023 were presented for adoption.

A motion was made by Councilmember Susan Lane to adopt the pre-meeting minutes of June 20, 2023.

A second was made by Councilmember Annette Tyler.

The pre-meeting minutes of June 20, 2023 were adopted unanimously as presented.

The regular meeting minutes for June 20, 2023 were presented for adoption.

A motion was made by Councilmember Wayne Jones.

A second was made by Councilmember Susan Lane.

The June 20, 2023 regular meeting minutes were adopted unanimously as presented.

## **TREASURER'S REPORT**

The 2023 May Year-To-Date Treasurer's report was distributed in pre-meeting. Mayor Riggins asked the Council for a motion for adoption.

A motion was made by Councilmember Susan Lane to adopt the 2023 May Year-to-Date Treasurer's Report.

A second by Councilmember Wayne Jones.

The 2023 May Year-to-Date Treasurer's report was adopted unanimously as presented.

The July 5, 2023 City of Westover bank balances were distributed in pre-meeting. Mayor Riggins reported the Capital Improvement Fund had a transfer of \$30,000.00 to the General Fund for the Mt. Tabor Annex foundation. The City Hall & Park mortgage was paid off from the General Fund in the amount of \$144,000.00 and this will show on the 2023 June Year-to-Date Treasurer's Report.

The City of Westover Education Fund is \$8,549.09 on the bank balances which is for June 2023 only. Avenu Insights gave the amount of \$14,178.53 for April 2023 and \$13,087.25 for May 2023 totaling \$27,265.78. Avenu Insights deposited the \$27,265.78 to the City of Westover General Fund and these funds will be transferred to the City of Westover Education Fund bank account giving a balance of \$35,814.87.

## **REPORTS OF STANDING COMMITTEES**

- A. BUSINESS DEVELOPMENT/PUBLIC SAFETY – Councilmember Susan Lane  
Business Development – The Westover Business Alliance luncheon will be held Thursday, July 27, 2023 at Belle Farm from 12:00 Noon to 1:00 p.m. the doors will be

open at 11:30 a.m. The Keynote speakers will be Head Football Coaches Lucas Weatherford from Vincent Middle High School and Todd Cassidy from Chelsea High School.

There will be updates from Belle Farms, networking, door prizes and lunch will be provided by 280 Animal Medical Center.

“Keep it local, it matters”

Email [slane@westoveralabama.gov](mailto:slane@westoveralabama.gov) with information for “Our Westover” August edition newsletter. Also, remind citizens to sign up to receive the newsletter at [Westoveralabama.gov](http://Westoveralabama.gov)

#### Public Safety

I hope everyone had a safe and happy 4th of July.

#### B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler

Education – The next CAPZO recertification class will be held Saturday, August 5, 2023 CAPZO Recertification 8:30 a.m. – 12:00 Noon at City Hall.

Public Relations – The Mayor, Councilmembers and City Clerk attended the Shelby County Chamber of Commerce luncheon with State Senator Tommy Tuberville.

The Shelby County Chamber Community will have “Small Business Award Recipients Luncheon” to be held Wednesday, July 19, 2023 at the Pelham Civic Complex.

#### C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler

Library – The Library will be purchasing more new books.

Seniors – Will be inviting Westover Seniors to attend the weekly Wednesday Senior activities.

#### D. ANNEXATION AND ZONING – Councilmember Wayne Jones – No Report

#### E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman

Dr. Crisman reminded everyone with the extreme hot weather to check on neighbors and elderly. There are two health topics for July 2023:

Zero HIV Stigma Day is July 21, 2023 For more information go to: [www.cdc.gov/stophivtogether/partnerships/toolkit.html](http://www.cdc.gov/stophivtogether/partnerships/toolkit.html)

World Hepatitis Day is July 28, 2023 – For more information go to: [www.worldhepatitisday.org](http://www.worldhepatitisday.org)

F. SUBDIVISIONS & ECONOMIC DEVELOPMENT – Councilmember Roberta Stamp – No Report

**REPORTS OF OFFICERS**

Governmental Utilities Services Corporation - Councilmember Annette Tyler

The GUSC Board met and approved for the bore under Highway 280 for the sewer system. Also, the Election of Officers was held and all Board Members will stay at their current positions.

Planning Commission – Chairman Randy Wiggins – Absent

Mayor Riggins reported the Planning Commission are still working on updates for Zoning.

Attorney – Mr. William Justice – Absent

Mayor Riggins and Jerry South, Engineer, will meet with Mr. Justice on Friday, July 7, 2023 concerning a permanent solution to present to the City Council and Planning Commission on road frontage development that ties in with any other type of storage, any type of industrial to make sure the road frontage of 200 to 300 feet deep on Highway 280 is reserved for Retail Sales. The Engineer is familiar with this, he has designed and has a better idea for this solution. Mr. Justice will have the state laws to provide guidance for this solution.

Board of Zoning – Jeff Muzer, Chairman – Absent

Councilmember Roberta Stamp reported the next Board of Zoning work session will be held Thursday, September 14, 2023.

Westover Fire Department - Chief Micah Woodley - Absent

Mayor Riggins reported the Fire Department did receive part of the grant money amount requested and at this time are purchasing some of the equipment needed and since the Fire Department did not receive the full amount of the grant money requested the City of Westover will need to purchase additional items as reported by Chief Woodley at our last meeting.

**OLD BUSINESS**

Mayor Riggins gave an update for the City of Education Funds account in the pre-meeting.

**NEW BUSINESS** – None

**READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC.** - None

**MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS** - None

**COMMENTS**

Councilmember Wayne Jones reported the Resolution was passed for the Shelby County Water Services to award a contract to Shelby General Contracts in the amount of \$2,499,000.00 for the new building located in Westover.

Councilmember Dr. Crisman reminded everyone to attend the next Westover Business Alliance Luncheon at Belle Farms. Also, the October 26, 2023, Westover Business Alliance Luncheon will be held at Rockhurst Farms and the City of Westover will sponsor the lunch.

**Adjournment**

A motion was made by Councilmember Susan Lane to adjourn.

A second was made by Councilmember Annette Tyler.

The motion to adjourn was passed unanimously.

The meeting was adjourned at 6:58 p.m.

Submitted by,

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Larry Riggins, Mayor

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Bonnie Meacham, City Clerk - Treasurer