



**WESTOVER CITY COUNCIL  
MINUTES  
April 18, 2023**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on April 18, 2023.

**Call To Order**

Mayor Riggins called the meeting to order.

**Roll Call** – Clerk Meacham

Upon roll call, Mayor declared a quorum present and the regular session opened for transaction of business.

**In Attendance**

Mayor: Larry Riggins; Councilmembers: Roberta Stamp, Wayne Jones, Susan Lane, Annette Tyler and Dr. Jay Crisman

**Absent**

None

**Invocation**

The invocation was given by Mayor Riggins.

**Pledge of Allegiance**

The Pledge was led by Mayor Riggins.

**COMMUNICATIONS**

Mayor Riggins announced the City of Westover Audit results for 2022 Fiscal Year is completed and will be presented at our May 16, 2023 Council meeting beginning at 6:00 p.m. and presented by Deloach & Barber. The audit results were distributed to Councilmembers at our last pre-meeting.

Mayor Riggins announced that April is "Donate Life Month" and Councilmember Susan Lane read a Proclamation to "Donate Life Month" and presented it to Abby Litvosky, Legacy of Hope. Abby thanked the Mayor and City Councilmembers for the proclamation.

Mayor Riggins announced a Public Hearing concerning the Zoning Map will be opened in this meeting tonight.

**READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING**

The pre-meeting minutes of April 4, 2023 were presented for adoption.

A motion was made by Councilmember Susan Lane to adopt the pre-meeting minutes of April 4, 2023.

A second was made by Councilmember Annette Tyler.

The pre-meeting minutes of April 4, 2023 were adopted unanimously as presented.

The regular meeting minutes for April 4, 2023 were presented for adoption.

A motion was made by Councilmember Susan Lane to adopt the regular meeting minutes of April 4, 2023.

A second was made by Councilmember Annette Tyler.

The April 4, 2023 regular meeting minutes were adopted unanimously as presented.

### **TREASURER'S REPORT**

The 2023 March Treasurer's report will be distributed at our next meeting.

The April 18, 2023 bank balances was distributed in pre-meeting.

Mayor Riggins stated that by our next City Council meeting we will have paid off the mortgage for City Hall.

### **PUBLIC HEARING**

This public hearing is to discuss the adoption of the new Zoning Map for the City of Westover and notifications have been posted for the public. The Ordinance #2023-04-18-1032 Adopting the Official Zoning Map will be presented later to adopt.

Mayor Riggins asked the Council for a motion to Open the Public Hearing.

A motion was made by Councilmember Susan Lane to Open the Public Hearing.

A second made by Councilmember Dr. Crisman.

The motion to Open the Public Hearing was unanimous.

Mayor Riggins read the Public Statement for the Public Hearing rules.

Mayor Riggins asked if anyone would like to speak. There were no audience in attendance for or opposed to approval.

Mayor Riggins asked for a motion to Close the Public Hearing.

A motion was made by Councilmember Susan Lane to Close the Public Hearing.

A second made by Councilmember Wayne Jones.

A motion to Close the Public Hearing was unanimous.

Mayor Riggins asked if any Councilmember would like to speak regarding this Ordinance.

No Comments were given.

### **REPORTS OF STANDING COMMITTEES**

- A. **BUSINESS DEVELOPMENT/PUBLIC SAFETY** – Councilmember Susan Lane  
Business Development – Due to some conflicts in the schedule, the advisory board has decided to cancel the Westover Business Alliance luncheon on Thursday, April 27, 2023.

The newsletter is still in progress and will be sent out this week.

Public Safety – Ways to make your house and neighborhood safer:

Make friends with neighbors.

Organize neighborhood safety efforts.

Exercise caution when out of town.

Close windows and blinds at night.

Keep up your yard.

Install a security system.

Improve lighting on your street.

If you see something, say something.

- B. **EDUCATION/PUBLIC RELATIONS** – Councilmember Annette Tyler

Education – No Report

Public Relations –

The Shelby County Chamber “Go and Grow” will be held April 25, 2023 at the Chelsea Community Center from 11:30 a.m. – 1:30 p.m.

The “Educator of the Year” nominations will be announced on April 26, 2023 at the Pelham Arena.

- C. **LIBRARY AND SENIOR PROGRAM** – Councilmember Annette Tyler

Library – A Harrison Regional employee has been assisting Annette Tyler with producing numbers for collection books to see what books have been checked out for the last ten years and replacing some with new book.

Seniors – A trip is planned to Columbiana for the Art Expo along with lunch.

- D. **ANNEXATION AND ZONING** – Councilmember Wayne Jones  
Councilmember Wayne Jones has no Annexations at this time and will be receiving a zoning application for a new home in Chelsea Square.

- E. **PUBLIC HEALTH & SAFETY** - Councilmember Dr. Jay Crisman  
Dr. Crisman thanked the City Council for the Proclamation for the National Donate Life month. For more information go to: [donatelifealabama.org](http://donatelifealabama.org).

Also, April is National Autism Month and for more information go to: [autismspeaks.org](http://autismspeaks.org)  
The David Wilson Memorial Scholarship will be presented at Vincent Middle High School and the student is selected by the school, based upon need and merit and will be presented Thursday, April 27, 2023.

Mayor Riggins discussed in pre-meeting the possibility of City of Westover to donate \$300.00 toward the David Wilson Memorial Scholarship.

A motion was made by Councilmember Susan Lane to donate \$300.00 toward the David Wilson Memorial scholarship.

A second was made by Councilmember Annette Tyler.

The donation of \$300.00 toward the David Wilson Memorial Scholarship Fund was approved unanimously.

- F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp – No Report

### **REPORTS OF OFFICERS**

Governmental Utilities Services Corporation - Councilmember Annette Tyler – No Report

Planning Commission – Chairman Randy Wiggins – Absent

Attorney – Mr. William Justice – Absent

Board of Zoning – Chair Pro Tem Jeff Muzer – Absent

The Board of Zoning will be having a work session Thursday, April 27, 2023.

Westover Fire Department - Chief Micah Woodley – Absent

Mayor Riggins reported the Generator was installed and paid in full from the American Rescue Plan Funds.

The remainder of the American Rescue Plan Funds will go toward sewer extension, water repairs and maybe broadband expansion.

### **OLD BUSINESS**

Mayor Riggins gave an update on a new phone system upgrade for City Hall and the Fire Department and the work will begin next week.

Mayor Riggins met with Wayne Morris, Visual Media and work is in progress for our new website and new platform. The City of Westover website will be [westoveral.gov](http://westoveral.gov). Mr. Morris is working with drone videos and has new design ideas.

**READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC.** - None

**MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS**

Ordinance #2023-04-18-1032, Adopting the Official Zoning Map is presented tonight. Mayor Riggins read Ordinance #2023-04-18-1032 Adopting the Official Zoning Map into the minutes.

A motion was made by Councilmember Annette Tyler to suspend the Rules of the second reading.

A second was made by Councilmember Susan Lane.

A Roll Call Vote was taken to suspend the rules:

Councilmember Susan Lane - Aye  
Councilmember Annette Tyler - Aye  
Councilmember Mayor Riggins - Aye  
Councilmember Wayne Jones - Aye  
Councilmember Roberta Stamp - Aye  
Councilmember Dr. Jay Crisman – Aye

A motion to Suspend the Rules was passed unanimously and the Rules were suspended.

A motion to adopt Ordinance #2023-04-18-1032 Adopting the Official Zoning Map was made by Councilmember Susan Lane.

A second made by Councilmember Wayne Jones.

A Roll Call Vote was taken to Adopt Ordinance #2023-04-18-1032 Adopting the Official Zoning Map as follows:

Councilmember Susan Lane – Aye  
Councilmember Annette Tyler – Aye  
Councilmember Mayor Riggins – Aye  
Councilmember Wayne Jones – Aye  
Councilmember Roberta Jones – Aye  
Councilmember Dr. Jay Crisman - Aye

A motion to adopt Ordinance #2023-04-18-1032 Adopting the Official Zoning Map was adopted unanimously.

### **COUNCIL COMMENTS**

Councilmember Wayne Jones noticed the new Westover Education tax is in effect.

Councilmember Susan Lane “thanked” the City of Westover for the donation to the David Wilson Memorial Scholarship and the City for supporting the Westover Business Alliance.

Councilmember Dr. Crisman announced the “Westrover – Splash In The Spring” event will be held this weekend and food vendor Mo’s Hawg House will be there as well. Everyone is invited to attend.

**Adjournment**

A motion was made by Councilmember Susan Lane to adjourn.

A second was made by Councilmember Annette Tyler.

The motion to adjourn was passed unanimously.

The meeting was adjourned at 7:11 p.m.

Submitted by,

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Larry Riggins, Mayor

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Bonnie Meacham, City Clerk - Treasurer