



**WESTOVER CITY COUNCIL
MINUTES
April 4, 2023**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on April 4, 2023.

Call To Order

Mayor Riggins called the meeting to order.

Roll Call – Clerk Meacham

Upon roll call, Mayor declared a quorum present and the regular session opened for transaction of business.

In Attendance

Mayor: Larry Riggins; Councilmembers: Roberta Stamp, Wayne Jones, Susan Lane, Annette Tyler and Dr. Jay Crisman

Absent

None

Invocation

The invocation was given by Councilmember Dr Jay Crisman.

Pledge of Allegiance

The Pledge was led by Mayor Larry Riggins.

COMMUNICATIONS

Mayor Riggins formerly introduced and welcomed Norma Lovorn, our new Planning & Zoning Clerk for the City of Westover. Norma will be handling building permit and zoning processing, and subdivision applications as well as being the Secretary and Employee Representative for the Planning Commission.

Mayor Riggins announced “Westover Day” will be held Saturday, May 6, 2023 at the Church of Chelsea-Westover. The Westover Day Planning Committee will be meeting again Thursday, April 20, 2023 at Mt. Tabor Annex at 6:30 p.m.

READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING

The pre-meeting minutes of March 21, 2023 were presented for adoption.

A motion was made by Councilmember Susan Lane to adopt the pre-meeting minutes of March 21, 2023.

A second was made by Councilmember Annette Tyler.

The pre-meeting minutes of March 21, 2023 were adopted unanimously as presented.

The regular meeting minutes for March 21, 2023 were presented for adoption.

A motion was made by Councilmember Susan Lane to adopt the regular meeting minutes of March 21, 2023.

A second was made by Councilmember Wayne Jones.

The March 21, 2023 regular meeting minutes were adopted unanimously as presented.

TREASURER'S REPORT

The 2023 February Treasurer's report recap was distributed in the pre-meeting and Mayor Riggins asked for a motion to adopt.

A motion was made by Councilmember Susan Lane to adopt the 2023 February Treasurer's Report.

A second was made by Councilmember Annette Tyler.

The 2023 February Treasurer's Report was adopted unanimously as presented.

The April 4, 2023 bank balances was distributed in pre-meeting.

REPORTS OF STANDING COMMITTEES

- A. **BUSINESS DEVELOPMENT/PUBLIC SAFETY** – Councilmember Susan Lane
Business Development –The next Westover Business Alliance luncheon will be Thursday, April 27, 2023 at Bell Farm. More details to be announced. Like and follow our Facebook page for updates.

I am currently collecting information for Our Westover newsletter please email slane@westoveralabama.org with any information you want in the newsletter.

Public Safety – The Shelly County Sheriff's Office continues to receive reports of scam phone calls from individuals pretending to be a representative of the Sheriff's Office in an effort to solicit money from you. The person falsely identifies themselves as a Deputy or Investigator from the Sheriff's Office and may use a real deputy's name. The caller may allege that you have warrants, unpaid tickets, or outstanding fees.

They will then ask for some sort of payment over the phone. They will often "spoof" or fake, their phone number so the call appears to be coming from the Sheriff's Office or a similar government agency.

Remember, the Shelby County Sheriff's Office will never call and ask you for money over the phone as means to collect payment or threaten you with legal action. If you are ever unsure if the caller works for the Shelby County Sheriff's Office, you can always hang up and call us back at (205) 670-6000. Please help to share this information with friends and family members to prevent them from falling victim to this and other similar scams.

B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler

Education – No report

Public Relations – The Chelsea Business Alliance Luncheon will be held Wednesday, April 5, 2023 at the Chelsea Community Center.

A “Washington Update Luncheon” featuring U. S. Congressman Gary Palmer, will be held Thursday, April 13, 2023 from 11:30 a.m. – 1:00 p.m. at The Grand Bohemian – 2655 Lane Park Road, Mountain Brook, Alabama. Please register online.

The Shelby County Annual Small Business Awards Luncheon will be held Wednesday, May 24, 2023 from 11:30 a.m. – 1:00 p.m. at The Pelham Civic Complex. Please register online.

C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler

Library – Receiving new books for Library.

Seniors – No Report

D. ANNEXATION AND ZONING – Councilmember Wayne Jones – No Report

E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman –
April is National Donate Life Month – For more information go to Donate Life Alabama at donatelifealabama.org.

National Autism Month – autismspeaks.org

Legacy of Hope Day will be Friday, April 14, 2023 and in honor of Donate Life Alabama everyone is being asked to wear blue/green.

Councilmember Susan Lane reminded everyone the Legacy of Hope will be attending our next Council meeting and accepting the Proclamation.

F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp – No Report

REPORTS OF OFFICERS

Governmental Utilities Services Corporation - Councilmember Annette Tyler – No Report

Planning Commission – Chairman Ed Stowell – Absent

The Planning Commission continues to work on the zoning definitions and districts. The Planning Commission has passed a Resolution adopting the updated City of Westover Zoning Map. A Public Hearing will be held Tuesday, April 18, 2023 at 6:30 p.m. at the Council meeting held at City Hall. The Public Hearing notices have been posted at all the public locations.

Attorney – Mr. William Justice – Absent

Board of Zoning – Acting Chair Jeff Muzer – Absent

The Board of Zoning will be having a work session Thursday, April 27, 2023.

Westover Fire Department - Chief Micah Woodley – Absent

Mayor Riggins reported they are continuing to equip the new fire truck.

OLD BUSINESS

The official Zoning Map status: There will be a Public Hearing for the New Re-zoning map and an ordinance adopting the zoning map on Tuesday, April 18, 2023 at 6:30 p.m. at City Hall.

NEW BUSINESS

The City of Westover 2022 Financial Audit Statements for September 30, 2022 were distributed in pre-meeting. Deloach & Barber Auditors will be attending our May 2, 2023 meeting to discuss the audit results.

A contract was received from Visual Media, Inc., Wayne Morris, to upgrade and maintain the City website and distributed in pre-meeting.

A motion was made by Councilmember Susan Lane to accept the bid from Visual Media to upgrade and maintain the City website.

A second made by Councilmember Dr. Jay Crisman.

The motion to accept Wayne Morris, Visual Media, to upgrade, obtain and maintain the City website was approved unanimously.

The bids for the Mt. Tabor Annex Building foundation work were presented in pre-meeting. The Engineer recommends Grater Homes & Design, LLP which meets all the bid requirements.

A motion was made by Councilmember Annette Tyler to accept the Bid from Grater Homes & Design, LLP, for the repair of Mt. Tabor Annex's foundation.

A second was made by Councilmember Susan Lane.

The motion to accept the Bid from Grater Homes & Designs, LLP, was approved unanimously.

Councilmember Wayne Jones asked the time limit to notify Grater Homes, LLP and Mayor Riggins replied that they have been notified that they are being recommended to the Council. If granted the bid they will begin within 30 days of approval from the Council.

A Fair Housing Month Proclamation was distributed in pre-meeting for review.

The Fair Housing Proclamation was read into the minutes by Mayor Riggins.

A motion was made by Councilmember Susan Lane to accept the Fair Housing Proclamation.

A second by Councilmember Dr. Jay Crisman.

The Fair Housing Proclamation was accepted unanimously.

READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC. - None

MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS

Mayor Riggins asked for a motion to pay off the current City Hall property loan with Renasant Bank.

A motion was made by Councilmember Dr. Jay Crisman to approve the payoff of the City Hall property loan approximately \$145,000.00.

A second by Councilmember Susan Lane.

The Payoff of the City Hall property loan was approved unanimously.

Resolution #2023-04-04-2079 "Back-To School" Sales Tax Holiday was read by Bonnie Meacham, City Clerk.

A motion was made by Councilmember Wayne Jones to adopt Resolution #2023-04-04-2079 "Back-To-School" Sales Tax Holiday.

A second made by Councilmember Susan Lane.

The Resolution #2023-04-04-2079 "Back-To-School" Sales Tax Holiday was adopted unanimously as presented.

COUNCIL COMMENTS

Councilmember Wayne Jones thanked the Westover Fire Department for helping with the Fire Incident in Westover.

Councilmember Susan Lane welcomed Norma Lovorn.

Councilmember Dr. Jay Crisman reminded everyone "Westover Business Alliance" will be sports themed and two guest coaches will be speaking at our next meeting. Also, the WestRover Water Sports will be held April 21 – 23, 2023 along with Mo's Hawg House and music. Councilmember Susan Lane welcomed Norman Lovorn. Also, remember the families involved in the Helicopter crash of the Lifesaver Crew.

Councilmember Wayne Jones & Councilmember Roberta Stamp will be attending a CMO Training in Vestavia on April 13, 2022.

Adjournment

A motion was made by Councilmember Susan Lane to adjourn.

A second was made by Councilmember Annette Tyler.

The meeting was adjourned at 6:59p.m.

Submitted by,

Larry Riggins, Mayor

Bonnie Meacham, City Clerk - Treasurer