

**Westover City Council  
MINUTES  
March 16, 2021**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on March 16, 2021.

**Call To Order**

Mayor Riggins called the meeting to order.

**Roll Call** – Clerk Meacham

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

**In Attendance were:**

Mayor Larry Riggins, Councilmembers: Annette Tyler, Wayne Jones, Roberta Stamp, Susan Lane and Dr. Jay Crisman.

**Absent:** None

**Invocation:** The invocation was given by Mayor Riggins.

**Pledge of Allegiance:** The Pledge of Allegiance was led by Mayor Riggins.

**COMMUNICATIONS**

Mayor Riggins welcomed everyone to the meeting. Mayor Riggins reported that the Westover Day In The Park event will be held on Saturday, May 1<sup>st</sup>, 2021. The Westover Day In The Park Planning Committee will be meeting Thursday, March 25, 2021 at 6:30 p.m. at Mt. Tabor Annex. Anyone that would like to help with this event may attend this meeting.

The plans are to have no vendors fees and to waive Business License fees for that day only. A resolution will be presented at our next meeting for the Council approval for the waiving Business License fees for that day only.

Advertising for this event will begin the first of April. Coca Cola has agreed to furnish the signage for this event.

A Proclamation from Governor Ivey was presented today regarding Severe Weather. This proclamation will be given to each Council Member for review.

## **READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING**

The March 2, 2021, meeting minutes were presented. The corrections needed were made.

A motion was made by Councilmember Roberta Stamp to adopt the March 2, 2021 minutes as corrected.

A second was made by Councilmember Annette Tyler.

The corrected minutes of March 2, 2021 were adopted unanimously as presented.

## **TREASURER'S REPORT**

Mayor Riggins presented the February 2021 YTD Treasurer's Report. This report will be presented at our next meeting for approval.

## **REPORTS OF STANDING COMMITTEES:**

### **A. BUSINESS DEVELOPMENT/PUBLIC SAFETY - Councilmember Susan Lane -**

Business Development – The Westover Business Alliance Luncheon will be held Thursday, April 22, 2021 from 12:00 Noon – 1:00 p.m. at Rockhurst Farm. This is an outdoor venue and Covid precautions will be in place.

April 22, 2021 is Earth Day... More details to be announced at a later date.

Like and share The Westover Business Alliance Facebook page.

The David Wilson Scholarship is open for donations and make checks payable to Vincent Middle High School. Businesses or individuals are welcome to donate any amount. Mail your check to: Vincent Middle High School, Attention Mrs. McCrimmon or I can pick up your donation. Make sure you write on the check for David Wilson Memorial Scholarship.

"Keep it Local, it Matters"

Public Safety - The virtual meeting with Colonial Pipeline was informative. The Westover contact person is Jeff Bird. Stephen Hart was located in Pennsylvania during our meeting.

Colonial provides training annually. I asked for Westover Fire Department to be invited and also let them know we have a new Fire Chief, Micah Woodley.

Colonial fills 11,000 gallons into tanker trucks every 7 seconds daily, leaving Texas. Refined Products Pipeline. 24/7 computerized inline monitoring. Westover has a second pipeline in Westover, Plantation Pipeline. I also have contacts for Plantation. Plantation Pipeline has yellow markers. Colonial Pipeline has orange markers. I am looking forward to working with Colonial Pipeline and so Thankful Stephen Hart reached out to me.

Thank You to The CSX Railroad for repairing the crossing at Highway 55.

Mrs. Lane ask if all the council members received her email with the sample contract from Shelby County Sheriff's Office.

B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler

Education – The CAPZO Re-certification Classes will be in-person and will be held August 2021. More details will be given at a later date.

Public Relations – Storm Shelter will be open tomorrow, as severe weather is forecast.

C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler

Library – The Shelby County libraries are planning a Zoom party with patriots soon. Everyone be safe and abide by the current COVID 19 guidelines. The Library is open to the public.

Senior Program – Seniors will be meeting at Mt. Tabor Annex sometime in the future.

D. ANNEXATION AND ZONING – Councilmember Wayne Jones

Annexation – No Report

Zoning – No Report

E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman

Public Health – The COVID 19 numbers are declining as well as hospitalizations, which is good news. Do not take precautions lightly stay safe and abide by the COVID 19 guidelines.

Go to the website Zocdoc.com for COVID 19 vaccine information.

F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp  
No Report

**REPORTS OF OFFICERS**

- Governmental Utilities Services Corporation - Councilmember Annette Tyler – No Report
- Planning Commission – Chairman Ed Stowell – A Subdivision Regulations Public Hearing will be held Tuesday, May 25, 2021 at 6:30 p.m. at City Hall. The next Planning Commission meeting will be this Tuesday, March 23, 2021, Eddleman Properties will be presenting Village Three for Pine Mountain Preserve.

Attorney – Mr. William Justice – Absent

Mayor Riggins reported that Mr. Justice is currently amending the Fire Department’s court order to get the titles for remaining Fire Department vehicles that are to be sold. The court order had to be amended by adding the Vin numbers and then Chief Woodley will be able to list on Gov Deals.com to sell.

- Board of Zoning Adjustments - Chairman Stephen Floyd – Absent
- Westover Fire Department - Chief Micah Woodley - Absent  
Handouts given to councilmembers. Mayor Riggins discussed the items on the handout. The Fire Department responses are listed below:

<u>Call Type</u>	<u>February 2021</u>
Structure Fires	0
Vehicle Fires	0
Brush/Wood Fires	2
Medical Compliant	7
Vehicle Accidents	3
Assists	1
Alarms	3
Total	16

**OLD BUSINESS:**

Remodeling of Mt Tabor ADA Compliant Bathrooms – Mayor Riggins gave an update that the Contractor will begin next Wednesday remodeling the bathrooms and replacing the doors. There are two Contractors bidding on the ADA compliant paving at Mt. Tabor at this time.

The Ladies from Mt. Tabor church cleaned up and removed stored items left at the church last week.

Fire Department Construction Project Status – Mayor Riggins reported that the Financing Resolution will be presented tonight. We will be ready to send out bids.

**NEW BUSINESS:**

The Financing of 2021 Capital Projects Resolution #2021-03-06-2057 was read in the pre-meeting. This Resolution will be presented under Motion section of these minutes.

**READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC. - None**

**MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS:**

Resolution # 2021-03-16-2057 to Authorize Borrowing and Issuing Note with Renasant Bank was read in its entirety in pre-meeting.

A motion was made by Councilmember Wayne Jones to adopt Resolution #2021-03-16-2057, Authorization of Borrowing and Issuing Note with Renasant Bank Resolution as presented.

A second was made by Councilmember Annette Tyler.

Resolution #2021-03-16-2057 Authorizing of Borrowing and Issuing Note with Renasant Bank was adopted unanimously as presented.

Resolution #2021-03-16-2058 to Approve Traffic Signal Installation by Stone & Sons Electrical Contractors was read its entirety in pre-meeting with a correction of adding a "T" to the word Contractors.

A motion was made by Councilmember Susan Lane to adopt Resolution #2021-03-16-2058 Resolution to Approve Traffic Signal Installation by Stone & Sons Electrical Contractors with the correction listed above.

A second was made by Councilmember Dr. Crisman.

Resolution #2021-03-16-2058 to Approve Traffic Signal Installation by Stone & Sons Electrical Contractors with the correction were adopted unanimously as presented.

Councilmember Dr. Crisman asked the start date for the installation of the traffic light and Mayor Riggins replied that a start date is not scheduled at this time.

Resolution #2021-03-16-2059 regarding Lease Purchase of SCBAs and related equipment, was read in its entirety.

A motion was made by Councilmember Dr. Crisman to adopt Resolution #2021-03-16-2059 Lease Purchase of SCBAs and related Equipment for the Fire Department as presented.

A second was made by Councilmember Susan Lane.

Resolution #2021-03-16-2059 Lease Purchase of SCBAs and related Equipment for the Fire Department were adopted unanimously as presented.

**COUNCIL COMMENTS**

Councilmember Wayne Jones reported that a meeting with the Mt. Tabor Cemetery Committee was held last weekend. The Cemetery Committee will not have a Homecoming Service at Mt. Tabor Annex this year due to COVID 19. Also, the Cemetery Committee will be selling the parsonage and the funds from the sale of the parsonage will be used for the upkeep of the cemetery.

**ADJOURNMENT:**

A motion was made by Councilmember Roberta Stamp to adjourn the meeting.

A second was made by Councilmember Susan Lane.

Motion passed and meeting was adjourned at 7:13 p.m.

Submitted by,

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Larry Riggins, Mayor

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Bonnie Meacham, City Clerk - Treasurer