

**WESTOVER CITY COUNCIL
MINUTES
March 7, 2023**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on March 7, 2023.

Call To Order

Mayor Riggins called the meeting to order.

Roll Call – Clerk Meacham

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

In Attendance

Mayor: Larry Riggins – Councilmembers: Roberta Stamp, Wayne Jones, Susan Lane, and Dr. Jay Crisman.

Absent

Councilmember Annette Tyler

Invocation

The invocation was given by Councilmember Mayor Riggins.

Pledge of Allegiance

The Pledge was led by Mayor Larry Riggins.

COMMUNICATIONS

Mayor Riggins announced Norma Lovorn, is our new Planning and Zoning Clerk and was highly recommended by several people. Norma will be the Planning Commission employee representative.

The Westover Day Planning Committee meetings are going well and a printed layout of the church area and parking lot were distributed for committee members and church workers to discuss the placement of food vendors, parking, boats and participating vendors. There will be additional paving done at the church before the date of the event. The next "Westover Day" planning meeting will be held Thursday, March 23, 2023 at Mt. Tabor beginning at 6:30 p.m. The "Westover Day" event will be held Saturday, May 6, 2023.

Councilmember Susan Lane asked Mayor Riggins what the hours for the new Planning & Zoning Clerk will be and Mayor replied right now they are 10:00 a.m. – 2:00 p.m. while in training and may change and working Monday through Thursday.

READING AND APPROVAL OF MINUTES OF THE PREVIOUS MEETING

The pre-meeting minutes of February 21, 2023 were presented for adoption.

A motion was made by Councilmember Susan Lane to adopt the pre-meeting minutes of February 21, 2023.

A second was made by Councilmember Wayne Jones.

The pre-meeting minutes of February 21, 2023 were adopted unanimously as presented.

The regular meeting minutes for February 21, 2023 were presented for adoption.

A motion was made by Councilmember Susan Lane to adopt the regular meeting minutes of February 21, 2023.

A second was made by Councilmember Wayne Jones.

The February 21, 2023 regular meeting minutes were adopted unanimously as presented.

TREASURER'S REPORT

The 2023 January Treasurer's report was distributed at our last meeting and is being presented for a motion tonight.

A motion was made by Councilmember Susan Lane to adopt the 2023 January Treasurer's report.

A second was made by Councilmember Dr. Crisman.

The 2023 January Treasurer's Report were adopted unanimously as presented.

The March 3, 2023 bank balances were distributed in pre-meeting.

REPORTS OF STANDING COMMITTEES

- A. **BUSINESS DEVELOPMENT/PUBLIC SAFETY** – Councilmember Susan Lane
Business Development – The next Westover Business Alliance luncheon will be Thursday, April 27, 2023 at Bell Farm. More details to be announced. Like and follow our Facebook page for updates.

Our Westover newsletter will publish in April 2023. If you have any information to put in the newsletter email slane@westoveralabama.org.

Public Safety – Prevent, Plan & Practice
A Friendly reminder for citizens to sign-up for ShelbyAlerts.

- B. **EDUCATION/PUBLIC RELATIONS** – Councilmember Annette Tyler - Absent
Education – No report
Mayor Riggins announced the Shelby County Chamber of Commerce will host a "State of Our Communities" and will be held Wednesday, March 22, 2023 from 11:00 – 1:00 p.m. at the Pelham Civic Complex. All Mayors are invited to attend and to give a State of Community update.

Public Relations – No Report

- C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler - Absent
- Library – No Report
- Seniors – No Report
- D. ANNEXATION AND ZONING – Councilmember Wayne Jones – No Report
- E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman – Reported March is National Kidney Month – For more information go to website: www.kidney.org/
- National Colorectal Awareness Month – For more information go to website: www.cccalliance.org/
- Councilmember Susan Lane announced on behalf of “The Legacy of Hope”, April 2023 is “Donor Awareness” month and would like for Mayor Riggins to consider presenting a Proclamation to “The Legacy of Hope”. Councilmember Susan Lane will check for a date with Abby. Any family you may know may be invited to attend.
- F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp – No Report

REPORTS OF OFFICERS

Governmental Utilities Services Corporation - Councilmember Annette Tyler – Absent

Planning Commission – Chairman Ed Stowell – Absent

Mayor Riggins announced a Planning Commission work session will be held Thursday, March 16, 2023 at Mt. Tabor Annex to update, define and re-define zoning districts. Consultants will be asked to attend future meetings that include updating our Comprehensive Plan. Our current Comprehensive Plan is twenty years old and we will have public hearings. The Planning Commission finished the Residential section and will began working on the Commercial section.

Attorney – Mr. William Justice – Absent

Mayor Riggins reported Mr. Justice is working on a Resolution and a new amendment to the Zoning Ordinance.

The Planning Commission has approved the official Zoning Map as of January 2023 the new mapping that the Birmingham Regional Planning Commission has done for the City of Westover and the Map will be brought to the Council meeting for approval. The maps are available in Mayor Riggins office for any Councilmember to review.

Board of Zoning – Acting Chair Jeff Muzer – Absent

Westover Fire Department - Chief Micah Woodley – Distributed a detailed report for the Westover Fire Department. The report will be attached to these minutes.

OLD BUSINESS

None

NEW BUSINESS

None

**READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS,
COMMUNICATIONS, ETC. - None****MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS**

None

COUNCIL COMMENTS

Mayor Riggins mentioned Verizon, our current phone service, is not working properly and have not been able to get a service representative to meet in-person at City Hall. A meeting will be held Wednesday, March 8, 2023 with Spectrum to discuss our phone service needs.

Councilmember Susan Lane asked if the email list has been located on the website and Mayor Riggins replied that our IT technician is working on it and will take time.

Adjournment

A motion was made by Councilmember Susan Lane to adjourn.

A second was made by Councilmember Roberta Stamp.

The meeting was adjourned at 7:05 p.m.

Submitted by,

Larry Riggins, Mayor

Bonnie Meacham, City Clerk - Treasurer