

**Westover City Council
MINUTES
March 2, 2021**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on March 2, 2021.

Call To Order

Mayor Riggins called the meeting to order.

Roll Call – Clerk Meacham

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

In Attendance were: Mayor Larry Riggins, Councilmembers: Annette Tyler, Wayne Jones, Roberta Stamp, Susan Lane and Dr. Jay Crisman

Absent: None

Invocation: The invocation was given by Ed Stowell.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Riggins.

COMMUNICATIONS

Welcome to Juno Manning, the new Planning & Zoning Clerk.

The Westover Day In The Park will be held Saturday, May 1st, 2021. The Westover Day In The Park Committee is in the progress of planning this event. The next meeting will be held Thursday, March 25, 2021 at 6:00 p.m. at Mt Tabor Annex.

Mayor reported that the Shelby County Mayors met virtually for the Shelby County Chamber of Commerce Communication State of the City Report. The company, 58 INC. of Shelby County spoke with Mayor Riggins regarding two Employment Industrial accounts, for Highway 280, they are negotiating with at this time.

READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING

The February 16, 2021, meeting minutes were presented.

A motion was made by Councilmember Annette Tyler to adopt the minutes of February 16, 2021 as presented.

A second was made by Councilmember Susan Lane.

The minutes of February 16, 2021 were adopted unanimously as presented.

TREASURER'S REPORT

The October 2020 through January 2021 Treasurer's Report was presented in detail at the February 16, 2021 meeting. A detail sheet was given.

A motion was made by Councilmember Susan Lane to adopt the January 2021 Treasurer's Report.

A second was made by Councilmember Annette Tyler.

The January 2021 Treasurer's Report was approved unanimously as presented.

REPORTS OF STANDING COMMITTEES:

- A. BUSINESS DEVELOPMENT - Councilmember Susan Lane
The Westover Business Alliance Luncheon will be held Thursday, April 22, 2021 from 12:00 Noon – 1:00 p.m. at Rockhurst Farm. This is an outdoor venue and the COVID 19 precautions will be in place.

Thursday, April 22, 2021 is Earth Day... More details to be announced.

Please like and share "The Westover Business Alliance" Facebook page.

The David Wilson scholarship is open for donations. Make checks payable to Vincent Middle High School. Any business or individuals are welcome to donate any amount. You can mail your check to Vincent Middle High School, Attention: Mrs. McCrimmon or I can pick up your donation. Make sure you write on the check for David Wilson Memorial Scholarship.

The 3 Mayor 5k will be held sometime in the Fall, so get your walking/running shoes on and stay tuned for more details.

"Keep it Local, it Matters"

PUBLIC SAFETY

I received materials and will work with Operation Lifesaver on becoming an authorized volunteer.

I have a scheduled virtual briefing with Colonial Pipeline. I look forward to the meeting and hearing their briefing objectives. Thank You to Stephen Hart for inviting me.

A phone meeting with Sheriff Samaniego, we discussed a contract for a full time deputy in Westover which has to be approved by The Shelby County Commission, when the Mayor and City Council can afford this service in the budget. We are in good standing with the County. I have a sample contract printed I will give to Mayor Riggins and will email the council a copy of the contract tonight.

B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler

Education – The CAPZO Recertification will be held in August 2021. Planning Commission and Board of Zoning board members will also need to attend these classes for recertification. The classes may be held at Mt. Tabor. If everyone agrees, the classes will be in person classes. The classes can be scheduled as an all day class or two evening classes whichever is preferred by the Council. Mayor suggested to schedule the classes in person.

The 2021 Distinguish Service Awards Recognition. The nominations for Mayor Service Awards deadline is March 26, 2021.

Public Relations – None

C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler

Library – The Summer Reading Program has been scheduled for the first two weeks in June 2021 at 10:00 a.m. The theme is Tales & Tales. Also, working on hiring a company to track summer virtual reading.

Senior Program – No Report

D. ANNEXATION AND ZONING – Councilmember Wayne Jones

Annexation – No Report

Zoning – Councilmember Wayne Jones is currently working with Mayor Riggins and Walter Bradford, Building Inspector on sign zoning and approval.

E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman

Public Health – It has been a great week with the COVID situation. UAB has the lowest hospitalization rate, at this time, since the holidays, which is encouraging. Johnson & Johnson vaccine has been approved. There have been no deaths or hospitalized from the vaccines. Encourage everyone to get the vaccine. Keep abiding by the COVID 19 regulations by wearing mask, wash your hands and social distancing.

- F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp
No Report

REPORTS OF OFFICERS

- Governmental Utilities Services Corporation - Councilmember Annette Tyler – No Report
- Planning Commission – Chairman Ed Stowell – Planning Commission gave approval to Eddleman Properties for amendment on Village Two and approval to finish part of a road for it. Village Two Engineering was approved by Jerry South, Engineer. Sewer system is being discussed. Eddleman Properties will present Village Three next and hopefully begin to build houses. Bridge is still under study by the County. Subdivision Regulations work session will be held next Tuesday, March 9, 2021 to review subdivision regulations.

Attorney – Mr. William Justice – Mayor Riggins is waiting for a reply from Mr. Justice on preparation of documents for Bids on Fire Department renovations. Also, Mr. Justice has vehicles from the old fire station paperwork and Chief Woodley will be reporting on these vehicles.

- Board of Zoning Adjustments - Chairman Stephen Floyd – Absent
- Westover Fire Department - Chief Micah Woodley
A handout report was given to each Councilmember for review.

Chief Woodley stated that a court order was done to amend volunteer assets and vin numbers. Would be sent to Bill Justice, Attorney.

Mayor Riggins asked Chief Woodley if there are four engines to surplus. One has a title issue. Mayor Riggins mentioned we are paying insurance premiums on these vehicles and when these are surplus, it will save money.

We need to surplus the 1989 Emergency One Engine.

A motion was made by Councilmember Roberta Stamp to declare the 1989 Emergency One Engine as surplus.

A second was made by Councilmember Susan Lane.

The motion to declare as surplus, the 1989 Engine was approved unanimously as presented.

OLD BUSINESS:

Mayor Riggins introduced the new Part Time Planning and Zoning Clerk, Juno Manning.

2020 Statement of Economic Interest. Deadline was March 1, 2021.

Mayor Riggins reported that the painting of the Fellowship Hall and three Classrooms at Mt. Tabor are complete. The Council approved for Mayor Riggins to hire a contractor and has not awarded the bid to a contractor at this time due to confusion with the separate scopes of work. The front door should have been a separate scope of work from the bathroom doors. Waiting for a response from two contractors and THOBCO Construction has the lowest bid at this time.

Fire Department Construction Project Status – Mayor Riggins gave a handout to Council with the Scope of Work. The Architect Plans for Fire Department renovations were presented at our last meeting. Bill Justice, Attorney is working on bid specifications.

NEW BUSINESS:

The Financing of 2021 Capital Projects handout was given to Councilmembers and a commitment letter from Renasant Bank to approve up to \$324,000.00 in financing. Mayor Riggins requested \$200,000.00 at the most and the payments would be approximately \$1360.00 per month. The City is financially able to pay for all the renovations but do not want to deplete funds that could affect cash flow. No penalty to pay-off early.

Councilmember Jay Crisman commented to Mayor Riggins that he would like for us to borrow \$200,000.00 at 3.25% which is a good rate and asked Mayor Riggins the total renovation cost for the Fire Department and Mayor Riggins stated around \$200,000.00. If more money is needed, we should be able to pay out of our funds. Dr. Crisman asked the current rent amount for the Fire Department and Mayor Riggins stated \$1500.00 monthly. We will not have the Fire Department rent of \$1500.00, save money on utilities from the large rental building. This loan is a Tax-Exempt Municipal Bond

READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC. - None

MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS:

The approval of the Financing Agreement with Renasant Bank up to 200,000.00 at rate of 3.25%.

A motion was made by Councilmember Susan Lane to approve the Financing Agreement with Renasant Bank up to 200,000.00 at a rate of 3.25%.

A second was made by Councilmember Annette Tyler.

Approval of the Financing Agreement with Renasant Bank for up to \$200,000.00 was approved unanimously as presented.

A Request for Bid document preparations from Bill Justice, Attorney, postings for Fire Station renovations and a request to send out bids before next Council meeting.

A motion was made by Councilmember Annette Tyler to approve Bid document preparations from Bill Justice, Attorney, postings for Fire Department renovations and a request to send out bids.

A second was made by Councilmember Wayne Jones.

The approval of the Bid document preparations from Bill Justice, Attorney and Postings for the Fire Department Renovations were approved unanimously as presented.

COUNCIL COMMENTS

Councilmember Wayne Jones asked if a lock box would be installed at Mt. Tabor by a contractor or City Hall and Mayor Riggins replied by City Hall.

Councilmember Susan Lane has been reminding citizens that we have a Lock Box Ordinance. Also, welcomed Juno Manning, Planning & Zoning Clerk.

Councilmember Annette Tyler asked Chief Woodley if she needs certification for the defibrillator machine and Chief Woodley replied that he would look into it.

ADJOURNMENT:

A motion was made by Councilmember Annette Tyler to adjourn the meeting.

A second was made by Councilmember Wayne Jones.

Motion passed and meeting was adjourned at 7:20 P.M.

Submitted by,

Larry Riggins, Mayor

Bonnie Meacham, City Clerk - Treasurer