

**Westover City Council  
MINUTES  
February 2, 2021**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:32 p.m. on February 2, 2021.

**Call To Order**

Mayor Riggins called the meeting to order.

**Roll Call** – Clerk Meacham

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

**In Attendance were:** Mayor Riggins, Councilmembers Roberta Stamp, Annette Tyler, Wayne Jones and Susan Lane

**Absent:** Councilmember Dr. Jay Crisman

**Invocation:** The invocation was given by Mayor Riggins.

**Pledge of Allegiance:** The Pledge was led by Mayor Riggins.

**COMMUNICATIONS**

Mayor Riggins has dismissals from Pine Mountain Preserve for Village One and has been approved by the Planning Commission. Jerry South, Engineer is reviewing. Mr. Eddleman will be bringing a request for Village Two to the next Planning Commission meeting on Tuesday, February 23, 2021. There will be a total of four Villages.

**READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of January 19, 2021 meeting were presented.

A motion was made by Councilmember Susan Lane to adopt the minutes of January 19, 2021, as presented.

A second was made by Councilmember Wayne Jones.

The minutes of January 19, 2021 were adopted unanimously as presented.

**TREASURER’S REPORT**

A recap of the Year-to-date through December 2020 Detailed Treasurer’s Report was presented.

A motion was made by Councilmember Annette Tyler to adopt the Year-to-date through December 2020 Detailed Treasurer's Report as presented.

A second was made by Councilmember Susan Lane.

The Year-to-Date December 2020 Detailed Treasurer's Report was adopted unanimously as presented.

## **REPORTS OF STANDING COMMITTEES:**

### **A. BUSINESS DEVELOPMENT/PUBLIC SAFETY - Councilmember Susan Lane**

Business Development - The Westover Business Alliance Facebook live meeting was successful. Approximately 55 people joined for the live meeting and there have been almost 400 engagements. Thank You to Noelle Hardy with Colonial and Skiers Marine for joining us, also Thank You 280 Animal Medical Center for hosting the Facebook live meeting. ☆ ☆

The next Westover Business Alliance Luncheon will be held on Thursday, April 22, from 12:00 Noon – 1:00 p.m. at Rockhurst Farm. This is an outdoor venue and COVID precautions will be in place. April 22nd is also Earth Day...

"Keep it Local, it Matters" 🏠

#### Public Safety

I had a great meeting with Sheriff Samaniego today. Friendly reminder to citizens "hide it, lock it, keep it" also properly label your mailbox so emergency personnel can find you. 📬

The CSX Railroad wants me to remind citizens please do not go around the crossing gates when down and stop when the crossing signals are on. 🚧

### **B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler**

Education – CAPZO Classes will be held in March for new Certification and Re-Certifications via Zoom or online. Annette Tyler will get with Lavonne Gatlin regarding the dates/times of these classes.

Public Relations – Shelby County Chamber of Commerce will be having a Leadership Meeting on February 7<sup>th</sup>, 2021.

- C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler  
  - Library – No Report
  - Senior Program – No Report
- D. ANNEXATION AND ZONING – Councilmember Wayne Jones  
  - Annexation – No Report
  - Zoning – No Report
- E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman - Absent  
  - No Report
- F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp  
  - No Report

**REPORTS OF OFFICERS**

- Governmental Utilities Services Corporation - Councilmember Annette Tyler  
  - No Report
- Planning Commission – Chairman Ed Stowell – The Planning Commission will have a Public Meeting in March 2021 for the Westover Subdivision Regulations. Commissioner Robin Smith will be reporting Neighborhood updates.  
  
  - Cindy Riggins resigned from Planning Commission. Mayor Riggins will be on the Planning Commission.
- City Attorney – Attorney William Justice – Absent
- Board of Zoning Adjustments – Chair Stephen Floyd – Absent
- Westover Fire Department – Chief Woodley – Absent  
  - Chief Woodley included a detailed report for the City Council.

**OLD BUSINESS:**

Mayor Riggins announced our new Part Time Clerk will be Denise Dell. The salary is \$13.00 per hour and a 90 day probation period. Denise will begin working Monday, February 8, 2021 from 10:00 a.m. – 2:00 p.m. for training. After training regular work hours will be 1:00 p.m. – 5:00 p.m.

A motion was made by Commissioner Susan Lane to approve the hiring of Denise Dell at \$13.00 per hour.

A second from Commissioner Wayne Jones.

The hiring of Denise Dell, as the part time Planning and Zoning Clerk was approved unanimously as presented.

**NEW BUSINESS:**

Personal Protective of Fire Gear Plan

A motion was made by Susan Lane.  
A second was made by Commissioner Roberta Stamp.

Officer Workers, Officers and City Council will need to file a Statement of Economic Interest deadline to file is March 1, 2021. Email link to City Council members.

**READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC.** - None

**MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS:**  
None

**COUNCIL COMMENTS**

Annette Tyler is excited to have an employee hired to help the City Clerk and to help get the necessary equipment for the Fire Department.

**ADJOURNMENT:**

A motion was made by Councilmember Wayne Jones to adjourn.

A second was made by Councilmember Annette Tyler.

Adjournment was approved unanimously.

Motion passed and meeting was adjourned at 6:56 P.M.

Submitted by,

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Larry Riggins, Mayor

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Bonnie Meacham, City Clerk - Treasurer