

Westover City Council
MINUTES
January 5, 2021

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on January 5, 2021.

Call To Order

Mayor Riggins called the meeting to order.

Roll Call – Clerk Meacham

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

In Attendance were: Mayor Riggins, Councilmembers Roberta Stamp, Annette Tyler, Susan Lane, Wayne Jones and Dr. Jay Crisman

Absent: None

Invocation: The invocation was given by Ed Stowell.

Pledge of Allegiance: The Pledge was led by Mayor Riggins.

COMMUNICATIONS

Mayor Riggins welcomed everyone to our first 2021 meeting and wished everyone a Happy New Year.

Mayor reported he had an interview on an update of the Pine Mountain Preserve project with the Shelby County Reporter and was also presented to the Planning Commission. Mayor Riggins will refer inquiries to Eddleman Properties and to Will & Doug Eddleman for more information.

Mayor Riggins had an Engineering Company contact him and are looking to purchase property on Hwy 51 for a subdivision and will set up a pre-meeting and Roberta Stamp will attend this meeting as the Subdivision Chair.

READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING

The December 15, 2020, meeting minutes were presented.

A motion was made by Councilmember Roberta Stamp to adopt the minutes of December 15, 2020 as presented.

A second was made by Councilmember Annette Tyler.

The minutes of December 15, 2020 were adopted unanimously as presented.

TREASURER'S REPORT

The Year-To-Date Treasurer's Report October through November 2020 was presented as adoption.

A motion was made by Councilmember Susan Lane to adopt the Year-to-date Treasurer's Report October through November 2020

A second was made by Councilmember Annette Tyler.

The Treasurer's Report October through November 2020 was adopted unanimously.

REPORTS OF STANDING COMMITTEES:

A. BUSINESS DEVELOPMENT/PUBLIC SAFETY - Councilmember Susan Lane -

Business Development –

The Westover Business Alliance has updated the email list, if you would like to be added email myself or Dr. Crisman. The Westover Business Alliance will conduct the Luncheon on Thursday, January 28th via Facebook Live 12:00 Noon – 1:00 p.m. so grab your lunch and make plans to join us on Facebook. The keynote speaker will be Noelle Levenson with Colonial Life.

Friendly Reminder: The Westover Business Alliance has a Facebook page please like the page and invite your friends to like our page.

"Keep it Local, it Matters"

Public Safety

The Shelby County Sheriff's Office wants to remind citizens they have a new business telephone number. The new telephone number is (205) 670-6000. This new phone number will utilize an automated system which will allow citizens to direct dial different divisions of the Sheriff's Office for non-emergency and business related inquiries. The Shelby County Sheriff's Office encourages everyone to continue to dial 9-1-1 for all emergency related calls for service.

The CSX Railroad wants me to remind citizens it's illegal to take photographs on Railroad tracks, no photo is worth it.

On behalf of The Westover Business Alliance, Business Development and Public Safety Happy New Year!!

B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler

Education – NO Report

Public Relations – 2021 Shelby County Chamber of Commerce Business Plan approved by Board of Directors. To read this report go to the Shelby County Chamber of Commerce website.

The Shelby County Chamber of Commerce is offering E-Business Connections. Go to website for more information.

AIDT Leadership Skills Training will be offered in the Spring of 2021.

C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler

Library – All Library meetings are continuing to be via Zoom.

Senior Program – No Report

D. ANNEXATION AND ZONING – Councilmember Wayne Jones

Annexation – No Report

Zoning – NO Report

E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman

Public Health – COVID vaccine has been released. COVID cases are at the highest point at this time. Everyone needs to protect themselves and others by abiding by the COVID rules of wearing a mask, wash your hand and social distancing.

Vaccine – Dr. Crisman is impressed with the vaccine. There is a lot of false information especially on face book.

The COVID does not contain the actual COVID virus. The COVID vaccine will be given to high-risk patients first. No side effects has been reported.

Safety – Follow the COVID rule protocol by washing your hands, wearing mask and social distance.

F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp

No Report

REPORTS OF OFFICERS

Governmental Utilities Services Corporation - Councilmember Annette Tyler – No Report

Planning Commission – Chairman Ed Stowell

Ed Stowell is the new 2021 Chair for Planning Commission and reported a Subdivision Regulations Work Session will be held on Tuesday, January 12th at 6:00 p.m. at Mt. Tabor.

Attorney – Mr. William Justice – Absent

Mayor stated he will be getting contract with Mt Tabor. Signed Document from Mt Tabor board to Justice.

Board of Zoning Adjustments - Chairman Stephen Floyd – Absent

Westover Fire Department - Chief Micah Woodley distributed handouts regarding Personal Protective and Safety Equipment purchase proposal, FEMA Assistance to Firefighters Grant FY 2020 detail sheet and 2020 Call Types and Statistics.

A handout was distributed with the details of all 2020 Fire Department calls.

OLD BUSINESS:

Computer Server Installation Status – Doing email migration and ready to set up on our server here a City Hall. VC3 will be able to handle repairs on our server.

Mayor Riggins will be meeting tomorrow with Vc3, Chief Woodley and Walter Bradford, Building Inspector. We will all have the same email addresses.

Part-Time Clerk Hiring – Mayor is in the process of doing job descriptions/duties by comparing with other City Clerks. Walter Bradford will place the job opening on INDEED.com and will be posted on our City Website. The interviewing process will begin within the next few weeks.

NEW BUSINESS:

The Human Trafficking Month in Westover Proclamation has been signed by the Mayor but the Council does not have to approve. This Proclamation will be every year. Included into these minutes.

A motion was made by Councilmember Susan Lane to adopt Human Trafficking Proclamation for the City of Westover.

A second was made by Councilmember Jay Crisman.

Adoption was unanimously for the Human Trafficking Westover Proclamation and to be a part of these minutes.

2021 Severe Weather Preparedness (Resolution to follow) Sales Tax is different

than the year-by-year adoption. This one will automatically renew each year beginning with last Friday, January 29th, 2021. We will notify them of the renewal each year.

A motion to adopt was made by Councilmember Susan Lane to adopt the 2021 Severe Weather Preparedness Sales Tax Holiday with a automatic renewal each year.

A second was made by Councilmember Roberta Stamp.

Chief Woodley presented a request for Personal and Safety Equipment and authorizing Chief Woodley to make decisions of the ordering of this equipment and as discussed in pre-meeting to make a seven (7) year finance plan with the City of Westover making approximately \$10,000.00 down payment to have the payments approximately \$10,000.00 annually.

A motion by Councilmember Annette Tyler to approve this request from Chief Woodley.

A second was made by Councilmember Susan Lane to adopt approve the request of Personal and Safety Equipment. Chief Woodley has approval to make these purchases.

Motion was adopted unanimously on this request and Chief to begin process of details and exact amounts as listed on sale.

Chief Woodley requested to declare four Fire Department vehicles as salvage vehicles.

A motion was made by Councilmember Annette Tyler to declare all four vehicles as salvage and to give Chief Woodley authority to proceed with the sale of the Westover Fire Department's four salvage vehicles.

A second was made by Councilmember Susan Lane.

All agreed unanimously to a move forward with the sale of the four salvage vehicles giving Chief Woodley authority to proceed.

2020 Rebuild Alabama Annual Transportation Plan Report was read into the minutes. We received 28,000.00 from Rebuild Alabama spent \$18,000.00 on April Lane to meet requirements to spend at least 50% of State Funds.

Mayor Riggins stated we have already adopted 2021 Rebuild Alabama Plan and it is posted on our website and available in the office.

A Letter from Jerry South was drafted for the City to send to the State of

Alabama to report the income for the plan.

A motion was made by Roberta Stamp to adopt the State Annual Rebuild Alabama Transportation Report.

A second was made by Annette Tyler.

All adopted the 2020 Rebuild Alabama Annual Transportation Plan unanimously.

READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC. - None

MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS:

None

COUNCIL COMMENTS

Councilmember Dr. Crisman reminded everyone to check out the Westover Business Alliance face book page and share the next meeting to be held January 28th, 2020 from 12:00 Noon – 1:00 p.m. via Live on Facebook. Also, thanked Chief Woodley for taking care of our firefighters by providing the safest protection and equipment necessities.

ADJOURNMENT:

A motion was made by Councilmember Annette Tyler to adjourn the meeting.

A second was made by Councilmember Susan Lane.

Motion passed and meeting was adjourned at 7:14 P.M.

Submitted by,

Larry Riggins, Mayor

Bonnie Meacham, City Clerk - Treasurer

