

BUILDING PERMIT
Pools
FORM SET

est.2023

City of Westover
PO BOX 356
Westover, AL 35147
205.678.3375 ext 8

permits@westoveralabama.org
www.westoveral.gov

Make checks for fees payable to City of Westover



CURRENT BUILDING CODES

National Electrical Code	2014	Edition
International Plumbing Code	2015	Edition
International Mechanical Code	2015	Edition
International Fuel Gas Code	2015	Edition
International Fire Code	2015	Edition
International Building Code	2015	Edition
International Residential Code	2015	Edition
International Energy Conservation Code	2015	Edition

REQUIREMENTS

PLOT PLAN

A plot is required showing location of the home on property with distances from each property line

ZONING

- Completed Zoning Verification Form is required
- Only one home may be permitted on a legal lot of record

PROPERTY IN A FEMA FLOODPLAIN MUST HAVE:

- A setback survey
- Flood Development Permit
- Flood Elevation Certificate

HOMEOWNERS

Homeowner is allowed to perform the following installations on their property used for their personal use. (Home cannot be sold for 2 years when using this exemption)

- Electrical installations
- Mechanical installations
- Plumbing installations

CONTRACTORS

- Residential Home Builders License (www.hblb.state.al.us) or call 800-304-0853 if contract exceeds \$10,000
- Contractor holds a State General Contractors License with the number 18908 or less, he is exempt from holding that license.

ELECTRICAL CONTRACTORS

- Section 84 State/County Business License, contact your local county business revenue/license office
- Electrical contractor must hold a Master Certification License (www.aecb.state.al.us) or call 334-269-9990

SEPTIC/SEWER AUTHORIZATION

- Septic - Authorization is required by Shelby County Health Department 205-620-1650
- Sewer - Authorized by Integra Services 205-368-3698.

PHYSICAL ADDRESS

Property addresses are assigned by the 911 Business Office 205-439-6911



Obtaining a Business License

City of Westover, Alabama

DO NOT RETURN
THIS PAGE



PLEASE READ CAREFULLY

Important Notices:

Forms must contain complete information to be processed.

Contractor license applications require copy of state license.

Regardless of the method used, all information must be complete and payment must be for the correct amount.

You will need an FEIN or Social Security Number and basic information about the business.

Only check and exact cash is accepted. We cannot make change. Please have exact payment.

Option 1: Apply and Pay Online

Call 800-556-7274 to verify/establish Avenu (RDS) Account

Visit the website at: westoveral.gov

Select "**Online Business License**" → <https://westoveral.gov/index.php/buslicense/>

If a previous account has been established, log on to the Avenu (RDS) system

Note: If you cannot move forward during the process, *contact RDS at 800-556-7274*. If you have previously used RDS, you should be able to continue.

Option 2: Apply In-Person at City Hall

Completed forms can be obtained and completed at City Hall. **Check or exact cash only** is required to apply and the City Clerk is available at City Hall 8:00 AM to 4:00 PM Mon-Thur. and 8:00 AM to 12:00 PM on Fridays.

Fees Refer to the fee schedule, to complete the form. There is a \$12 processing fee required, in addition to the license fee if purchased at City hall.

Additional Notices:

The same information is required regardless of method of application.

Significant penalties and/or fines may be imposed for violation of applicable City Ordinances.

Forms must contain complete information to be processed.

Please have all appropriate applications, reviews, approvals, license(s), etc. prior to working.

Unapproved applications will be re-evaluated on a case by case basis upon request.

CITY OF WESTOVER
 Development Services
Zoning Verification



Please complete ALL information:

Property Identification

Parcel Identification Number _____

Project _____

Owner _____

Address _____

Phone _____

Subdivision Name _____

Applicant _____

Proposed Use _____

Phone _____

Required Setbacks :

_____ front _____ / _____ side(s) _____ rear

DO NOT LEAVE BLANK:

Overlay: Highway 280 None

Actual Plot Setbacks :

PUD

_____ front _____ / _____ side(s) _____ rear Square

FHO (Flood Haz)

Footage _____

A Plot Plan is required that shows location of the building on Property showing distances from each property line.

Building Height _____

Sanitation Sewered Un-sewered

If property is in the FEMA Floodplain, the following is required:

Water Source _____

- A setback survey
- Flood Development Permit
- Flood Elevation Certificate

Office Use

Zoning Permit # _____

Approved

Denied

Current Zoning: AP HC NC

RR TS EC - O

RN TC EC - I

Signed (Zoning Officer)

Date

Comments / Reason for Denial:

CITY OF WESTOVER
 BUILDING INSPECTIONS
BUILDING PERMIT APPLICATION

Application is made for a building permit to accomplish the work as described in accordance with plans and/or specifications submitted. All corrections in plans and/or specifications necessary for compliance shall be observed and all requirements of the building code, the zoning ordinance, and all other pertinent laws and ordinances of the Municipality of Westover regulating construction shall be complied with in pursuit of this work whether or not specified herein.

JOB LOCATION

Address _____ Project Name _____

Parcel ID # _____

<p>IDENTIFICATION</p> <p>Property Owner _____</p> <p>Address _____</p> <p>City _____ ST _____ Zip _____</p> <p>Phone 1 _____ Phone 2 _____</p> <hr/> <p>Plans Drawn By: <input type="checkbox"/> Architect <input type="checkbox"/> Engineer <input type="checkbox"/> Designer</p> <p>Name _____</p> <p>Address _____</p> <p>City _____ ST _____ Zip _____</p> <p>Phone _____</p> <p>Email _____</p> <p>State of Alabama Registration No. _____</p>	<p>Contractor _____</p> <p>Address _____</p> <p>City _____ ST _____ Zip _____</p> <p>Contractor License Numbers:</p> <p>Westover: _____ State of AL: _____</p> <p>Contact Person _____</p> <p>Phone 1 _____ Phone 2 _____</p> <p>Email _____</p> <p><i>NOTE: Electrical subcontractor must hold a Master Certification. Plumbing, Gas, and Heating & Air Subcontractors must hold a State Certification. Subcontractor's contract amount exceeding \$50,000 are required to hold a State General Contractor's License prior to beginning or continuing work.</i></p>
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<p>WORK TYPE</p> <p><input type="checkbox"/> New Construction</p> <p><input type="checkbox"/> Addition</p> <p><input type="checkbox"/> Alterations</p> <p><input type="checkbox"/> Repair</p> <p><input type="checkbox"/> Demolition</p> <p><input type="checkbox"/> Other _____</p>	<p>CONSTRUCTION TYPE</p> <p><input type="checkbox"/> IA <input type="checkbox"/> IB</p> <p><input type="checkbox"/> IIA <input type="checkbox"/> IIB</p> <p><input type="checkbox"/> IIIA <input type="checkbox"/> IIIB</p> <p><input type="checkbox"/> IV Heavy Timber</p> <p><input type="checkbox"/> VA <input type="checkbox"/> VB</p>	<p>FOUNDATION TYPE</p> <p><input type="checkbox"/> Slab on Grade</p> <p><input type="checkbox"/> Crawl Space</p> <p><input type="checkbox"/> Monolithic Slab</p> <p><input type="checkbox"/> Other (specify) _____</p>	<p>OCCUPANCY (USE)</p> <p>NON-RESIDENTIAL</p> <p><input type="checkbox"/> Assembly</p> <p><input type="checkbox"/> Business <input type="checkbox"/> Factory</p> <p><input type="checkbox"/> Mercantile <input type="checkbox"/> High Hazard</p> <p><input type="checkbox"/> Education <input type="checkbox"/> Storage</p> <p><input type="checkbox"/> Utility/Misc <input type="checkbox"/> Institutional/Daycare _____</p> <p>RESIDENTIAL</p> <p><input type="checkbox"/> Single Family <input type="checkbox"/> Duplex</p> <p><input type="checkbox"/> Apartments – No. Units _____</p> <p><input type="checkbox"/> Hotel, Motel – No. Units _____</p> <p><input type="checkbox"/> Garage/Carport <input type="checkbox"/> Other _____</p>
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<p>BUILDING FUNCTIONS</p> <p>Type of Heat: <input type="checkbox"/> Gas <input type="checkbox"/> Electricity <input type="checkbox"/> Other _____</p> <p>Type of Sewage Disposal: <input type="checkbox"/> Sanitary Sewer <input type="checkbox"/> Septic Tank</p> <p><input type="checkbox"/> Type of Water Supply: <input type="checkbox"/> Public <input type="checkbox"/> Individual (well, etc.)</p> <p>Is the property in a FEMA flood plane? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Dimensions</p> <p>Number of Stories _____</p> <p>Sq. Ft. Living Area _____</p> <p>Sq. Ft. Non-Living Area _____</p> <p>Total Square Feet _____</p> <p>Occupancy Load _____</p> <p>Number of Bedrooms _____</p> <p>Number of Bathrooms _____</p>
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Base Permit fee is \$6.50 per \$1,000 (minimum fee \$50.00) CICT Fee is collected for the State of AL. **Penalties apply for work started before permit is issued.**

CERTIFICATION

I certify that:
 I have read this application and that all information contained is true and correct;
 I am knowledgeable of the jurisdictions codes and ordinances agree to comply with all laws regulating building construction;
 I understand that Issuance of this permit contracts the permit holder to compliance with all ordinances, laws, regulations and codes in effect;
 I acknowledge that the municipality of Westover does not provide instruction or guidance on construction or building;
 It is my responsibility to notify Westover Inspection office of any changes in information submitted
 I am the owner or authorized to act as the owner's agent for the herein described work;

The total contract or valuation is: \$ _____
 This permit becomes null and void if authorized work or construction has not begun within 180 days of issuance of permit, or if work is not completed within 360 days. Work not completed within 180 days requires a Permit Extension Request filed before the permit expiration.

_____ Printed Name _____ Signature _____ Date _____

FOR OFFICE USE ONLY

Approved By _____	Permit Fee _____	Check/Receipt # _____	Permit Issued Date _____
Zoning _____	Flood plane documents required? <input type="checkbox"/> Yes <input type="checkbox"/> No	Post foundation survey required? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Subcontractor List

Please complete & return this form to the City of Westover inspections office.

List all subcontractors names, addresses, phone number and the amount paid subcontractors on all work performed or on piece or unit basis, such as brick, block, roofing, grading.

All contractors and subcontractors are required to have a Westover Business License before work begins.

Subdivision or Project Name _____ **Lot #** _____ **Date** _____

Contractor _____ **Owner** _____

Address _____

Type of Work	Business Name	Address	Zip	Cost	Phone
Architect					
Awnings/Blinds					
Brick Cleaning					
Cabinets/Bookcases					
Carpentry					
Ceiling/Acoustical					
Clean-up					
Concrete/Bituminous					
Drafting					
Electrical Work					
Engineering					
Exterminator					
Fencing-All Types					
Fire Alarm Systems					
Flooring-All Types					
Framing					
Garage Doors					
Glass/Glassing					
Grading/Excavating					
HVAC					
Insulation					

Subcontractor List

Marble/Stone				
Masonry-Brick/Block				
Metal Wall Panels				
Partitions				
Plumbing				
Precast/Roof Decks				
Roads/Driveways				
Roofing				
Security Systems				
Septic Tank				
Sheet Metal				
Sheet Rock Installation				
Siding				
Sprinklers				
Steel Pacing/Erection				
Tile -All Classes				
Wall Covering Materials				
Wide Wall/Curtains				
Other:				

I certify that all information submitted is true and accurate, and that I have notified all contractors that a City of Westover business license is require prior to performing work.

I understand that it is my responsibility to notify the City of Westover inspection office of any changes or updates, and that all work contracted will be reported before any work begins.

I certify that I am the owner or authorized to act as the owner's agent for the herein described work.

Signature

Date

APPENDIX G

SWIMMING POOLS, SPAS AND HOT TUBS

(The provisions contained in this appendix are not mandatory unless specifically referenced in the adopting ordinance.)

SECTION AG101 GENERAL

AG101.1 General. The provisions of this appendix shall control the design and construction of swimming pools, spas and hot tubs installed in or on the *lot* of a one- or two-family dwelling.

AG101.2 Pools in flood hazard areas. Pools that are located in flood hazard areas established by Table R301.2 (1), including above-ground pools, on-ground pools and in-ground pools that involve placement of fill, shall comply with Sections AG101.2.1 or AG101.2.2.

Exception: Pools located in riverine flood hazard areas which are outside of designated floodways.

AG101.2.1 Pools located in designated floodways. Where pools are located in designated floodways, documentation shall be submitted to the *building official*, which demonstrates that the construction of the pool will not increase the design flood elevation at any point within the *jurisdiction*.

AG101.2.2 Pools located where floodways have not been designated. Where pools are located where design flood elevations are specified but floodways have not been designated, the applicant shall provide a floodway analysis that demonstrates that the proposed pool will not increase the design flood elevation more than 1 foot (305 mm) at any point within the *jurisdiction*.

SECTION AG102 DEFINITIONS

AG102.1 General. For the purposes of these requirements, the terms used shall be defined as follows and as set forth in Chapter 2.

ABOVE-GROUND/ON-GROUND POOL. See "Swimming pool."

BARRIER. A fence, wall, building wall or combination thereof which completely surrounds the swimming pool and obstructs access to the swimming pool.

HOT TUB. See "Swimming pool."

IN-GROUND POOL. See "Swimming pool."

RESIDENTIAL. That which is situated on the premises of a detached one- or two-family dwelling or a one-family *townhouse* not more than three stories in height.

SPA, NONPORTABLE. See "Swimming pool."

SPA, PORTABLE. A nonpermanent structure intended for recreational bathing, in which all controls, water-heating and water-circulating *equipment* are an integral part of the product.

SWIMMING POOL. Any structure intended for swimming or recreational bathing that contains water over 24 inches (610

mm) deep. This includes in-ground, above-ground and on-ground swimming pools, hot tubs and spas.

SWIMMING POOL, INDOOR. A swimming pool which is totally contained within a structure and surrounded on all four sides by the walls of the enclosing structure.

SWIMMING POOL, OUTDOOR. Any swimming pool which is not an indoor pool.

SECTION AG103 SWIMMING POOLS

AG103.1 In-ground pools. In-ground pools shall be designed and constructed in conformance with ANSI/NSPI-5 as listed in Section AG108.

AG103.2 Above-ground and on-ground pools. Above-ground and on-ground pools shall be designed and constructed in conformance with ANSI/NSPI-4 as listed in Section AG108.

AG103.3 Pools in flood hazard areas. In flood hazard areas established by Table R301.2(I), pools in coastal high hazard areas shall be designed and constructed in conformance with ASCE 24.

SECTION AG104 SPAS AND HOT TUBS

AG104.1 Permanently installed spas and hot tubs. Permanently installed spas and hot tubs shall be designed and constructed in conformance with ANSI/NSPI-3 as listed in Section AG108.

AG104.2 Portable spas and hot tubs. Portable spas and hot tubs shall be designed and constructed in conformance with ANSI/NSPI-6 as listed in Section AG108.

SECTION AG105 BARRIER REQUIREMENTS

AG105.1 Application. The provisions of this chapter shall control the design of barriers for residential swimming pools, spas and hot tubs. These design controls are intended to provide protection against potential drownings and near-drownings by restricting access to swimming pools, spas and hot tubs.

AG105.2 Outdoor swimming pool. An outdoor swimming pool, including an in-ground, above-ground or on-ground pool, hot tub or spa shall be surrounded by a barrier which shall comply with the following:

1. The top of the barrier shall be at least 48 inches (1219 mm) above *grade* measured on the side of the barrier which faces away from the swimming pool. The maximum vertical clearance between grade and the bottom of

- the barrier shall be 2 inches (51 mm) measured on the side of the barrier which faces away from the swimming pool. Where the top of the pool structure is above grade, such as an above-ground pool, the barrier may be at ground level, such as the pool structure, or mounted on top of the pool structure. Where the barrier is mounted on top of the pool structure, the maximum vertical clearance between the top of the pool structure and the bottom of the barrier shall be 4 inches (102 mm).
2. Openings in the barrier shall not allow passage of a 4-inch-diameter (102 mm) sphere.
 3. Solid barriers which do not have openings, such as a masonry or stone wall, shall not contain indentations or protrusions except for normal construction tolerances and tooled masonry joints.
 4. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is less than 45 inches (1143 mm), the horizontal members shall be located on the swimming pool side of the fence. Spacing between vertical members shall not exceed $1\frac{3}{4}$ inches (44 mm) in width. Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed $1\frac{3}{4}$ inches (44 mm) in width.
 5. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is 45 inches (1143 mm) or more, spacing between vertical members shall not exceed 4 inches (102 mm). Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed $1\frac{3}{4}$ inches (44 mm) in width.
 6. Maximum mesh size for chain link fences shall be a $2\frac{1}{4}$ -inch (57 mm) square unless the fence has slats fastened at the top or the bottom which reduce the openings to not more than $1\frac{3}{4}$ inches (44 mm).
 7. Where the barrier is composed of diagonal members, such as a lattice fence, the maximum opening formed by the diagonal members shall not be more than $1\frac{3}{4}$ inches (44 mm).
 8. Access gates shall comply with the requirements of Section AG105.2, Items 1 through 7, and shall be equipped to accommodate a locking device. Pedestrian access gates shall open outward away from the pool and shall be self-closing and have a self-latching device. Gates other than pedestrian access gates shall have a self-latching device. Where the release mechanism of the self-latching device is located less than 54 inches (1372 mm) from the bottom of the gate, the release mechanism and openings shall comply with the following:
 - 8.1. The release mechanism shall be located on the pool side of the gate at least 3 inches (76 mm) below the top of the gate; and
 - 8.2. The gate and barrier shall have no opening larger than $\frac{1}{2}$ inch (12.7 mm) within 18 inches (457 mm) of the release mechanism.
 9. Where a wall of a *dwelling* serves as part of the barrier, one of the following conditions shall be met:
 - 9.1. The pool shall be equipped with a powered safety cover in compliance with ASTM F 1346; or
 - 9.2. Doors with direct access to the pool through that wall shall be equipped with an alarm which produces an audible warning when the door and/or its screen, if present, are opened. The alarm shall be listed and *labeled* in accordance with UL 2017. The deactivation switch(es) shall be located at least 54 inches (1372 mm) above the threshold of the door; or
 - 9.3. Other means of protection, such as self-closing doors with self-latching devices, which are *approved* by the governing body, shall be acceptable as long as the degree of protection afforded is not less than the protection afforded by Item 9.1 or 9.2 described above.
 10. Where an above-ground pool structure is used as a barrier or where the barrier is mounted on top of the pool structure, and the means of access is a ladder or steps:
 - 10.1. The ladder or steps shall be capable of being secured, locked or removed to prevent access; or
 - 10.2. The ladder or steps shall be surrounded by a barrier which meets the requirements of Section AG105.2, Items 1 through 9. When the ladder or steps are secured, locked or removed, any opening created shall not allow the passage of a 4-inch-diameter (102 mm) sphere.
- AG105.3 Indoor swimming pool.** Walls surrounding an indoor swimming pool shall comply with Section AG105.2, Item 9.
- AG105.4 Prohibited locations.** Barriers shall be located to prohibit permanent structures, *equipment* or similar objects from being used to climb them.
- AG105.5 Barrier exceptions.** Spas or hot tubs with a safety cover which complies with ASTM F 1346, as listed in Section AG 107, shall be exempt from the provisions of this appendix.

SECTION AG106 ENTRAPMENT PROTECTION FOR SWIMMING POOL AND SPA SUCTION OUTLETS

AG106.1 General. Suction outlets shall be designed and installed in accordance with ANSI/APSP-7.

Federal Swimming Pool Laws

The most well known federal law for public use swimming pools is the Virginia Graeme Baker Pool & Spa Safety Act (P&SS Act). This law is named after a 7-year-old girl who tragically drowned in a hot tub due to the powerful suction of the drain. The girl, Virginia, was the granddaughter of former Secretary of State James Baker III. Despite being able to swim proficiently, the powerful suction made it impossible for her to escape the hot tub, despite her mother's efforts to pull her free. The resulting legislation requires anti-entrapment drain covers and other safety devices to be employed in pools and hot tubs. It was signed into law by President Bush in 2007.

Here is a brief summary from [Pool Safely](#), the website set up to help promote and educate about the Act:

- “All pool drain covers manufactured, distributed or entered into commerce on or after Dec. 19, 2008, must meet the ASME/ANSI A112.19.8 standard.
- All public pools and spas must be equipped with new ASME/ANSI A112.19.8 compliant drain covers.
- Pools and spas operating off of a single main drain (other than an unblockable drain) must also add one or more of the following options:
 - A safety vacuum release system (SVRS)A suction-limiting vent system
 - A gravity drainage system
 - An automatic pump shut-off system
 - A disabled drain
- Any other system determined by the Commission to be equally effective as, or better than, the others listed above”

Full details and requirements of the law are included on the Pool Safely website. The US Consumer Product Safety Commission has also been involved in warning consumers about the danger of pool drains.

Other Federal legislation for pools includes the “Accessible Pools Means of Entry and Exit” requirements, which were added to the ADA accessibility standards for public-use pools in 2010. According to this regulation, newly constructed or altered pools need to be ADA accessible compliance with the 2010 regulations. The full details can be found here:

[Accessible Pools Means of Entry and Exit – ADA Requirements.](#)

These and other federal acts work together with state, city, and county laws to ensure that public-use swimming pools are both safe and accessible for all potential swimmers. Generally speaking, residential pools are also subject to state, city, and county regulations. We provide a description of signage and fencing requirements for both public and residential pools below; other state pools laws can be found in official state statutory, administrative, and building codes, while local laws can be found in municipal and construction codes and zoning ordinances.