

**WESTOVER CITY COUNCIL
MINUTES
November 2, 2021**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on November 2, 2021.

Call To Order

Mayor Riggins called the meeting to order.

Roll Call – Clerk Meacham

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

In Attendance: Mayor Larry Riggins & Councilmembers: Roberta Stamp, Annette Tyler
Wayne Jones

Absent: Councilmember Susan Lane & Dr. Jay Crisman

Guest: William Justice, Attorney

Invocation: The invocation was given by Mr. Adrian Riggins, King's Home.

Pledge of Allegiance: The Pledge was led by Mayor Riggins.

COMMUNICATIONS

Mayor Riggins announced a Special Called Council Meeting will be held Thursday, November 4, 2021 at 6:00 p.m. to be held at City Hall for the purpose of considering a donation to Chelsea Athletics improvements.

Mayor Riggins announced that two Annual Donations will be presented at tonight's meeting.

A donation was presented to Mr. Riggins, King's Home in the amount of \$750.00.

A donation was presented to Lauren Yancey, Principal, Vincent Middle High School for \$3000.00 for the Vincent Middle High School Athletic Building.

Mayor Riggins announced the Westover Christmas Parade Committee will meet Monday, November 15, 2021 at 6:00 p.m. at City Hall to discuss details of the parade. Our Grand Marshall this year will be Lauren Yancey, Principal, Vincent Middle High School.

READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING

The Pre-Meeting minutes of October 19, 2021 were presented for adoption.

A motion was made by Councilmember Roberta Stamp adopt the pre-meeting minutes of October 19, 2021.

A second was made by Councilmember Wayne Jones.

The Pre-Meeting minutes of October 19, 2021 were adopted unanimously as presented.

The Regular Meeting minutes of October 19, 2021 were presented for adoption.

A motion was made by Councilmember Annette Tyler to adopt the Regular meeting Minutes of October 19, 2021.

A second was made by Councilmember Roberta Stamp.

The Regular meeting minutes of October 19, 2021 were adopted unanimously as presented.

The minutes of the Special Called Work Session for October 25, 2021 were presented for adoption.

A motion was made by Councilmember Wayne Jones to adopt the Special Called Work Session minutes of October 25, 2021.

A second was made by Councilmember Annette Tyler.

The Special Called Work Session Minutes of October 25, 2021 were adopted unanimously as presented.

TREASURER'S REPORT

As discussed in pre-meeting the October Treasurer's Report will be presented at our next meeting.

REPORTS OF STANDING COMMITTEES:

- A. BUSINESS DEVELOPMENT/PUBLIC SAFETY - Councilmember Susan Lane - Absent
Business Development – Mayor Riggins reported that the Westover Business Alliance meeting was a great success and afterwards, participants took a tour of The Church of Chelsea-Westover Church and a Ribbon Cutting Ceremony for Clinkscales Survey Company in Westover at 2:00 p.m.

Public Safety – No Report

- B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler
Education – No Report

Public Relations – The Shelby County Chamber of Commerce's Luncheon Connection will be held Thursday, November 4, 2021 from 11:30 a.m. – 1:00 p.m. at Old Mill Square in Columbiana and will recognize recipients for "Non-Profit", "Public Servant" and "Citizen of the Year" categories. The Shelby County Chamber will also have a Business After Hours – Workspace on Tuesday, November 9, 2021 from 5:30 p.m. – 7:00 p.m. at 201 Cahaba Valley Parkway in Pelham. For more information go to shelbychamber.org

State of the County update for more information go to www.shelbychamber.org.

Mayor Riggins commented, the State of County presentation given by Chad Scoggins, Shelby County Manager, was great and we have been moving along with a better understanding and partnership since Chad Scoggins became Shelby County Manager.

- C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler
Library – No Report

Senior Program – No Report

- D. ANNEXATION AND ZONING – Councilmember Wayne Jones
Annexation – No Report

Zoning – Councilmember Wayne Jones stated that the Planning Commission approved a temporary sign placement for Columbiana Tractor, located on Highway 280, that is presently Shaw Motors, for a period of 90 days until the permanent sign is received.

Mayor Riggins commented that Chris Mundy, Columbiana Tractor, announced at the Westover Business Alliance meeting that it is official the ownership of the Shaw's Motors property is now Columbiana Tractor. Mayor Riggins confirmed with Councilmember Annette Tyler that the name is currently Columbiana Tractor.

Councilmember Wayne Jones stated that at the present time, Columbiana Tractor has two locations and plans to combine the two at the Shaw Motors location in the future.

- E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman – Absent
Public Health – Mayor Riggins reported that there is a COVID Booster Shot available and he has taken this as a precaution. Mayor Riggins encouraged everyone to get the Booster Shot.

- F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp
Subdivisions – No Report

Economic Development – A Ribbon Cutting Ceremony was held last week for the new Clinkscapes Surveying company.

REPORTS OF OFFICERS

Governmental Utilities Services Corporation - Councilmember Annette Tyler – No Report

Planning Commission – Chairman Ed Stowell – Absent

Councilmember Wayne Jones – The Planning Commission is reviewing the long-range plan for the City of Westover.

Councilmember Roberta Stamp mentioned the Planning Commission will have a Work Session on Thursday, November 18, 2021 at City Hall.

Attorney – Mr. William Justice – No Report

Board of Zoning – Chairman Stephen Floyd – Absent

Fire Department – Chief Woodley – Absent

Mayor Riggins reported cabinets are ready to be installed. The painters are ready and concrete to be poured soon, weather permitting.

A Medical Emergency Transport meeting was held with Vincent, Harpersville and Shelby County EMS and we will review this Shelby County service contract and it will be on the next City Council meeting. This is 100% covered by Shelby County.

OLD BUSINESS:

Update - Mt Tabor Annex – Mayor Riggins reported – we are still in the process of getting Mt. Tabor Annex cleaned.

NEW BUSINESS:

READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC.: None

MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS:

Resolution #2021-11-04-2063 – In Support of Proposed Project To Improve Football Field & Track At Chelsea High School.

The Resolution was read into the minutes by Clerk Meacham.

A motion was made by Councilmember Annette Tyler to adopt Resolution #2021-11-04-2063 – In Support Of Proposed Project To Improve Football Field & Track at Chelsea High School.

A second was made by Councilmember Wayne Jones.

The Resolution #2021-11-04-2063 In Support of Proposed Project To Improve Football Field & Track At Chelsea High School was adopted unanimously as presented.

COUNCIL COMMENTS

Councilmember Wayne Jones thanked everyone for attending tonight’s meeting.

ADJOURNMENT:

A motion was made by Councilmember Roberta Stamp to adjourn.

A second was made by Councilmember Annette Tyler.

The meeting adjourned at 6:58 p.m.

Submitted by,

Larry Riggins, Mayor

Bonnie Meacham, City Clerk - Treasurer

**Westover City Council
MINUTES
November 16, 2021**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on November 16, 2021.

Call To Order

Mayor Riggins called the meeting to order.

Roll Call – Mayor Riggins

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

In Attendance were: Mayor Riggins, Councilmembers: Annette Tyler, Roberta Stamp, Susan Lane and Dr. Jay Crisman

Absent: Councilmember: Wayne Jones

Invocation: The invocation was given by Mayor Riggins.

Pledge of Allegiance: The Pledge was led by Mayor Riggins.

COMMUNICATIONS

Mayor Riggins announced the continuation of the Severe Weather Preparation Tax Holiday for 2022. The tax holiday will be February 25-27, 2022.

Chief Coby Cardin with Southeast Shelby County Emergency Medical Rescue, Inc. gave a presentation about their plans to cover the EMS Transport Service for Westover, Vincent, Wilsonville, and the unincorporated parts of East Shelby County. He answered questions from the council and mayor. Chief Micah Woodley stated that this is the best option for Westover right now to cover our emergency transportation needs.

Mayor Riggins announced that Councilmember Wayne Jones is in the hospital tonight, having had emergency surgery yesterday.

READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING

The pre-meeting minutes of November 2, 2021 were presented for adoption.

A motion was made by Councilmember Annette Tyler to adopt the pre-meeting minutes of November 2, 2021.

A second was made by Councilmember Roberta Stamp.

The pre-meeting minutes of November 2, 2021 were adopted unanimously as presented.

The meeting minutes for November 2, 2021 were presented for adoption.

A motion was made by Councilmember Annette Tyler to adopt the November 2, 2021 minutes.

A second was made by Councilmember Susan Lane.

The November 2, 2021 minutes were adopted unanimously as presented.

The called meeting minutes for November 4, 2021 were presented for adoption. There was no quorum since only the mayor was present, so no vote was taken on these minutes.

TREASURER'S REPORT

The October 2021 Year-to-Date Treasurer's Report was presented during the pre-meeting. It will be held over until the next meeting.

REPORTS OF STANDING COMMITTEES:

- A. BUSINESS DEVELOPMENT/PUBLIC SAFETY - Councilmember Susan Lane
Business Development - Thank You, Mayor Riggins for speaking at our Westover Business Alliance Luncheon on Thursday, October 28th. There was a big crowd and lots of good stuff to share with the citizens. A ribbon cutting was held at Clinkscales Survey. There have been 380 views on Facebook.

The Westover Business Alliance and Chelsea Business Alliance will host their collaborative event Thursday, December 9th at Cat N Bird Winery. The event opens at 5:30 pm, no charge, heavy hors d' oeuvres and cash bar! Bring Business cards and be ready to network.

Public Safety - Thank You ALDOT for working with the City of Westover to make the intersection at Highway 280 & 55 safer for all citizens.

According to The National Fire Protection Association, Christmas lights cause 40% of Christmas tree fires. Tips for minimizing the chances of a Christmas tree related fire:

1. Pick a fresh-looking tree
2. Keep the tree watered
3. Keep trees away from heat
4. Shake the tree before bringing into the house
5. Check the trees lights
6. Turn off your tree's lights when not present

7. Get rid of your tree soon after the holidays

On behalf of Public Safety, I am wishing everyone a safe Thanksgiving!

Westover Newsletter - Please send all information for the December newsletter to Susan Lane via email by November 23. She wants to mail out the newsletters on December 3.

B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler
Education - No Report.

Public Relations -

The Shelby County Chamber is hosting a Chamber Night with the Bulls (Shelby County's professional Ice Hockey Team) Thursday, November 18 at the Pelham Ice Complex.

The Chamber's Annual Prayer Breakfast will be held Tuesday, November 23 at the Pelham Civic Complex. For more information on these events, go to info@shelbychamber.org.

Shelby County is working on an updated comprehensive plan and is requesting that all citizens help by completing a survey at www.planshelbyal.com.

C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler - No Report

D. ANNEXATION AND ZONING – Councilmember Wayne Jones – Absent

E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman –
November is American Diabetes Month. For more information go to Diabetes.org.

COVID numbers are steadily improving for Alabama. But continue to keep safe by following protocols.

F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp -
No Report

REPORTS OF OFFICERS

- Governmental Utilities Services Corporation - Councilmember Annette Tyler – No Report
- Planning Commission – Chairman Ed Stowell – Absent –
Mayor Riggins reported that they are working on updates for the zoning ordinance.

At their next meeting on Tuesday, November 23, adding improved verbiage about subdivision paving to the subdivision regulations.

- Attorney – Mr. William Justice – Absent - No Report
- Board of Zoning – Chairman Stephen Floyd – Absent - No Report
- Westover Fire Department - Chief Micah Woodley – Chief Woodley's full report to council is attached. In summary, the fire department answered 30 calls in October 2021 (1 structure fire, 10 medical complaints, 6 vehicle accidents, 1 assist, & 3 alarms)

OLD BUSINESS:

Update - Mt Tabor Annex: A clean up crew has been lined up to start cleaning the annex next week. However, no one should go in the annex this week since it is being fumigated to get rid of a wasp infestation.

Update - Fire Department Construction Project Status: Progress is continuing slowly. The last of the concrete has been poured. The painting is done.

NEW BUSINESS:

Emergency Transport Services Agreement with Southeast Shelby EMS. The first year (2022), this will be covered by pass thru money from the county. Our lawyer, Bill Justice, drew up a contract for this agreement. A contract with Southeast Shelby is not subject to Bids, because they are a 501-C.

A motion to approve our intent to enter into this contract with Southeast Shelby County Emergency Medical Rescue, Inc. was made by Councilmember Susan Lane.

A second was made by Councilmember Dr. Jay Crisman.

The motion passed unanimously.

READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC. – None

MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS:

Resolution #2021-11-16-2063 Providing for Sewer Extension for Columbiana Tractor was read into the record by Mayor Riggins.

A motion to adopt the resolution was made by Councilmember Susan Lane.

A second was made by Councilmember Annette Tyler.

The Resolution was adopted unanimously.

COUNCIL COMMENTS -

Councilmember Dr. Jay Crisman extended thanks to all who prepared the proposal from Southeast Shelby EMS.

Adjournment

A motion was made by Councilmember Annette Tyler to adjourn.

A second made by Councilmember Susan Lane.

The meeting was adjourned at 7:16 p.m.

Submitted by,

Larry Riggins, Mayor

Roberta Stamp, Councilmember