

**Westover City Council  
MINUTES  
January 4, 2022**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on January 4, 2022.

**Call To Order**

Mayor Riggins called the meeting to order.

**Roll Call** – Mayor Riggins

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

**In Attendance were:** Mayor Riggins, Councilmembers: Annette Tyler, Roberta Stamp, Susan Lane, Wayne Jones and Dr. Jay Crisman.

**Absent:** None

**Invocation:** The invocation was given by Pastor Eddie Birchfield.

**Pledge of Allegiance:** The Pledge was led by Mayor Riggins.

**COMMUNICATIONS**

Fire Department Update - Mayor Riggins reported the living quarters are complete. Lockers, WIFI and receivers needed for equipment are being installed. Clean up to be done. We are getting closer to a move-in date and a ribbon cutting ceremony.

Mayor Riggins stated the Southeast Shelby EMA Transport contract is in effect. We had our first transport this past Sunday and one transport today. Shelby County has not distributed funds at this time.

Mayor Riggins stated the storm shelter was open and we were blessed that the Winter Weather did not affect our area as predicted.

**READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING**

The pre-meeting minutes of December 21, 2021 were presented for adoption.

A motion was made by Councilmember Susan Lane to adopt the pre-meeting minutes of December 21, 2021.

A second was made by Councilmember Annette Tyler.

The pre-meeting minutes of December 21, 2021 were adopted unanimously as presented.

The regular meeting minutes for December 21, 2021 were presented for adoption.

A motion was made by Councilmember Roberta Stamp to adopt the regular meeting December 21, 2021 minutes.

A second was made by Councilmember Susan Lane.

The regular minutes of December 21, 2021 were adopted unanimously as presented.

### **TREASURER'S REPORT**

The November 2021 Year-To-Date Treasurer's Report was distributed at our December 21, 2021 meeting and a recap discussed in pre-meeting.

A motion was made by Councilmember Susan Lane to adopt the November 2021 Year-To-Date Treasurer's Report.

A second was made by Councilmember Wayne Jones.

The November 2021 Year-To-Date Treasurer's Report was adopted unanimously.

### **REPORTS OF STANDING COMMITTEES:**

- A. BUSINESS DEVELOPMENT/PUBLIC SAFETY - Councilmember Susan Lane  
The Westover Business Alliance Luncheon will be held Thursday, January 27, 2022 at Mt. Tabor Annex. The Luncheon opens at 11:30 for networking, lunch is served at 12:00 sharp, and concludes at 1:00 p.m. More details to be announced.

A Ribbon Cutting Ceremony will be held at Columbiana Tractor at 2:00 p.m.

"Keep it local, it Matters"

Please email [slane@westoveralabama.org](mailto:slane@westoveralabama.org) with information for Our Westover digital newsletter by January 25th.

#### Our Westover Newsletter Ad Prices

Full page \$100  
Half page \$50.00  
Quarter page \$25

PUBLIC SAFETY – The CSX Railroad wants me to remind citizens please do not go around crossing gates when down and stop when signals are blinking. "See Tracks Think Train".

- B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler  
Education – No Report

Public Relations – The Shelby County Chamber of Commerce 2022 Survey is still in effect to participate. The gift card award prizes will be given January 26, 2022.

The Shelby County Chamber of Commerce 2022 Leadership Program will be held February 16, 17, 2022, March 9, 2022 and April 19, 2022.

- C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler – No Report
- D. ANNEXATION AND ZONING – Councilmember Wayne Jones – No Annexation  
Councilmember Jones mentioned a Resolution – Adopting The Zoning Map As The Official Zoning Map for the City of Westover will be presented tonight.
- E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman – Dr. Crisman distributed a handout of the latest COVID Cases Surging. For more information go to [www.al.com](http://www.al.com) for the report from Dr. Scott Harris, Alabama State Health Officer.

Dr. Crisman reported that January 2022 is National Glaucoma Awareness Month for more information go to: <https://www.nei.nih.gov>. Also, January is Cervical Health Awareness Month for more information go to <https://www.nccc-online.org>.

- F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp - No Report

#### **REPORTS OF OFFICERS**

- Governmental Utilities Services Corporation - Councilmember Annette Tyler – No Report
- Planning Commission – Chairman Ed Stowell – No Report
- Attorney – Mr. William Justice – Absent - No Report  
Mayor Riggins stated a new law passed by our State Legislator to summons people to circuit court and a date set by the County Clerk without having to arrest someone issued a Nuisance violation. An Ordinance will be presented at our next Council meeting prepared by Bill Justice, Attorney.
- Board of Zoning – Chairman Stephen Floyd – Absent - No Report
- Westover Fire Department - Chief Micah Woodley - Absent  
Mayor Riggins will have Chief Woodley to email his report.

The City of Westover website all FEMA grant application are presented to receive bids from different companies. FEMA has changed business transactions and the bid process will be posted on our website.

**OLD BUSINESS:** None

#### **NEW BUSINESS:**

The Mowtivated Lawn Care, LLC, has a renewal for a 2022 Contract agreement with the City of Westover.

A motion was made by Councilmember Annette Tyler to approve the renewal 2022 Mowtivated Lawn Care, LLC, Contract.

A motion was made by Councilmember Susan Lane.

The renewal 2022 Mowtivated Lawn Care Contract was adopted unanimously.

**READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS,  
COMMUNICATIONS, ETC.** – None

**MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS:**

Resolution #2022-01-04-2064 – Adopting the Zoning Map as The Official Zoning Map of the City of Westover, Alabama.

A motion was made by Councilmember Susan Lane to adopt Resolution #2022-01-04-2064 – Adopting the Zoning Map as The Official Zoning Map of the City of Westover, Alabama.

A second was made by Councilmember Annette Tyler.

Resolution #2022-01-04-2064 Adopting the Zoning Map as The Official Zoning Map of the City of Westover, Alabama, was adopted unanimously.

**COUNCIL COMMENTS**

Susan Lane thanked Pastor Eddie Birchfield for attending our meeting tonight and praying for us.

Councilmember Dr. Jay Crisman commented that it was good to see Pastor Eddie Birchfield.

Mr. Birchfield stated that he appreciates the City Council working together.

**Adjournment**

A motion was made by Councilmember Annette Tyler to adjourn.

A second made by Councilmember Susan Lane.

The meeting was adjourned at 7:02 p.m.

Submitted by,

\_\_\_\_\_  
Larry Riggins, Mayor

\_\_\_\_\_  
Bonnie Meacham, City Clerk - Treasurer

**Westover City Council**  
**MINUTES**  
**January 18, 2022**

The meeting of the Council of the City of Westover, Alabama was held in the City Hall in Westover, Alabama at 6:30 p.m. on January 18, 2022.

**Call To Order**

Mayor Riggins called the meeting to order.

**Roll Call** – Mayor Riggins

Upon roll call, the Mayor declared a quorum present and the regular session opened for transaction of business.

**In Attendance were:** Mayor Riggins, Councilmembers: Roberta Stamp, Susan Lane and Wayne Jones.

**Absent:** Annette Tyler, Dr. Jay Crisman

**Invocation:** The invocation was given by Pastor Dave Roper, CCW church.

**Pledge of Allegiance:** The Pledge was led by Mayor Riggins.

**COMMUNICATIONS**

Fire Department Update - Mayor Riggins reported the living quarters are complete. Lockers, WIFI and receivers needed for equipment have been installed. Clean up to be done in bay areas. We are getting closer to a move-in date and a ribbon cutting ceremony.

Councilor Lane noted that the Shelby County Reporter continues to ignore our requests for coverage of events, here in Westover. She stated that she currently has requests for a Ribbon Cutting next week to be covered.

Mayor Riggins stated the Southeast Shelby EMA Transport seems to be working well.

Mayor Riggins stated he was thankful that the Winter Weather last week did not affect our area as predicted.

**READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING**

The pre-meeting minutes of January 4, 2022 were presented for adoption.

A motion was made by Councilmember Susan Lane to adopt the pre-meeting minutes of January 4, 2021.

A second was made by Councilmember Wayne Jones.

The pre-meeting minutes of January 4, 2022 were adopted unanimously as presented.

The regular meeting minutes for January 4, 2022 were presented for adoption.

A motion was made by Councilmember Lane to adopt the regular meeting January 4, 2022 minutes as amended in pre-meeting.

A second was made by Councilmember Jones.

The regular minutes of December 21, 2021 were adopted unanimously as amended.

**TREASURER'S REPORT** No Report

**REPORTS OF STANDING COMMITTEES:**

A. BUSINESS DEVELOPMENT/PUBLIC SAFETY - Councilmember Susan Lane  
The Westover Business Alliance Luncheon will be held Thursday, January 27, 2022 on Facebook live, due to Covid peaking. Event opens at 12:00 and concludes at 1:00 p.m. Have your own lunch while tuning in. Door prizes will be awarded. More details to be announced.

A Ribbon Cutting Ceremony will be held at Columbiana Tractor at 2:00 p.m., following the WBA meeting.

"Keep it local, it Matters"

Ms Lane asked for all to please help get people to sign up for the newsletter. Please email [slane@westoveralabama.org](mailto:slane@westoveralabama.org) with any information they would like to share for Our Westover digital newsletter by January 25th.

Our Westover Newsletter Ad Prices

Full page \$100

Half page \$50

Quarter page \$25

PUBLIC SAFETY – The CSX Railroad wants me to remind citizens please do not go around crossing gates when down and stop when signals are blinking. "See Tracks Think Train".

The Sherriff encourages everyone to "Hide it, Lock it, Keep it."

B. EDUCATION/PUBLIC RELATIONS – Councilmember Annette Tyler  
Education – No Report

Public Relations – The Shelby County Chamber of Commerce 2022 Survey is still in effect to participate. The gift card award prizes will be given January 26, 2022.

The Shelby County Chamber of Commerce 2022 Leadership Program will be held February 16, 17, 2022, March 9, 2022 and April 19, 2022.

C. LIBRARY AND SENIOR PROGRAM – Councilmember Annette Tyler – No Report

D. ANNEXATION AND ZONING – Councilmember Wayne Jones – No Annexations at this time. Stated the Planning Commission is working on Zoning revisions.

The Concrete company Kirkpatrick is reopening and has submitted a permit to change the configuration of their driveway to provide safer access.

- E. PUBLIC HEALTH & SAFETY - Councilmember Dr. Jay Crisman – Absent
- F. SUBDIVISIONS & ECONOMIC DEVELOPMENT - Councilmember Roberta Stamp - No Report

### **REPORTS OF OFFICERS**

- Governmental Utilities Services Corporation - Councilmember Annette Tyler – Absent
- Planning Commission – Chairman Ed Stowell – Absent
- Attorney – Mr. William Justice – Absent  
Mayor Riggins stated an Ordinance will be presented later in the agenda, as requested by the State Legislator, to summons people to circuit court and have a date set by the County Clerk for appearance, without having to arrest someone.
- Board of Zoning – Chairman Stephen Floyd – Absent - No Report
- Westover Fire Department - Chief Micah Woodley - Absent  
Mayor Riggins has distributed Chief Woodley's report and it will be attached to the minutes.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**READING OF PETITIONS, APPLICATIONS, COMPLAINTS, APPEALS, COMMUNICATIONS, ETC.** – None

### **MOTIONS, RESOLUTIONS, ORDINANCES, ORDERS, AND OTHER BUSINESS:**

Ordinance #2022-01-18-1027 – TO PROVIDE FOR ISSUANCE OF SUMMONS AND COMPLAINT IN LIEU OF CUSTODIAL ARREST FOR CERTAIN OFFENSES

The first reading of the Ordinance was done by Mayor Riggins, in the absence of the Clerk. No action was taken. Mayor Riggins will be meeting with Bill Justice, the Sheriff and a couple others about the ordinance before the next meeting.

### **COUNCIL COMMENTS**

Councilmember Lane thanked Pastor Dave Roper for attending our meeting tonight and praying for us.

Councilmember Jones commented on Chelsea business license revisions and questioned why it was being done.

### **Adjournment**

A motion was made by Councilmember Stamp to adjourn.

A second made by Councilmember Susan Lane.

The meeting was adjourned at 7:02 p.m.

Submitted by,

\_\_\_\_\_  
Larry Riggins, Mayor

\_\_\_\_\_  
Roberta Stamp, Councilmember